



Guelph Police Services Board

PO Box 31038, Willow West Postal Outlet, Guelph, Ontario N1H 8K1
Telephone: (519) 824-1212 #7213 Email: board@guelphpolice.ca

Open Meeting Agenda

Thursday, March 17, 2022; 2:30 p.m.

Location: Electronic Meeting

[Click here to access meeting via YouTube](#)

Closed Session: 1:00 p.m.

Open Session: 2:30 p.m.

- | | | |
|-----|---|-------------|
| 1.0 | Welcome and Introductions | |
| 2.0 | Meeting Called to Order, Territorial Acknowledgment | |
| 3.0 | Declarations of Conflict or Pecuniary Interest under the Municipal Conflict of Interest Act | Information |
| 4.0 | Closed Session Resolutions (if any) | Decision |
| 5.0 | Presentations/Delegations | |
| 5.1 | Investigative Services – Human Trafficking Presentation – Insp. Steve Gill | |
| 6.0 | Approval of Minutes of the Open Meeting, February 17, 2022 | Decision |
| 7.0 | Approval of Agenda | Decision |

PART 1 - CONSENT

Items on the Consent Agenda can be approved in one motion. Prior to the motion being voted on, a member of the Board may request that an item be moved to the Discussion Agenda.

- | | | |
|-----|--|-------------|
| 7.1 | Headquarters Renovation & Expansion Report | Information |
| 7.2 | Freedom of Information Requests Annual Report (2021) | Information |
| 7.3 | Public Salary Disclosure Annual Report (2021) | Information |
| 7.4 | Professional Standards Annual Report (2021) | Information |
| 7.5 | Human Resources Report – Special Constable Appointment | Decision |

7.6	Human Resources Report – Member Appointments	Decision
7.7	Board Correspondence Report	Information
7.8	Major Case Management Annual Report	Information
7.9	Missing Persons Annual Report	Information

PART 2 – DISCUSSION

7.10	2019-2023 Strat Plan Priority Update (verbal)	Information
7.11	Calls for Service Annual Five Year Trends Report 2021	Information
7.12	Chief's Monthly Report	Information
7.13	New Business	
8.0	Information Items	
	<ul style="list-style-type: none">• Next Open Meeting: April 21, 2022, 2:30 p.m., via Teams meeting, Livestreamed on YouTube• Ontario Association of Police Services Board (OAPSB) Spring Conference (virtual), May 26 and 27, 2022• Canadian Association of Police Governance (CAPG) 33rd Annual Conference, September 7-11, 2022, Saskatoon, SK	
9.0	Adjournment	Decision



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Telephone: (519) 824-1212 #7213 Email: board@guelphpolice.ca

Open Meeting

Minutes – February 17, 2022

An Open meeting of the Guelph Police Services Board was held by teleconference call on February 17, 2022, pursuant to sections 11.4 and 20.7 of Guelph Police Services Board By-Law 136 (2009), commencing at 2:30 p.m.

Present: R. Carter, Chair
R. Curran, Member
P. McSherry, Member
C. Guthrie, Member
C. Billings, Member
L. LaCelle, Executive Assistant
G. Cobey, Chief of Police
D. Goetz, Deputy Chief of Police
L. Pelton, Finance Manager

Regrets: J. Sidlofsky Stoffman, Legal Counsel

Guests: Insp. Steve Gill, S/Sgt. Ben Bair – B.E.A.T. Unit; Cst. Connor Vaivods, Downtown Resource Officer.

1.0 Welcome and Introductions

Chief Cobey introduced Insp. Steve Gill, S/Sgt. Ben Bair of the BEAT Unit and Cst. Connor Vaivods, Downtown Resource Officer.

2.0 Meeting Called to Order and Territorial Acknowledgment

Chair Carter called the meeting to order at 2:34 p.m. by teleconference call between the attendees and gave Territorial Acknowledgement.

3.0 Declaration of Conflict or Pecuniary Interest

There were no declarations of conflict or pecuniary interest.

4.0 Closed Session Resolutions

There were no closed session resolutions to bring forward to the Open Meeting.

5.0 Presentations/Delegations

5.1 Insp. Steve Gill & S/Sgt. Ben Bair – B.E.A.T Unit

Chief Cobey explained that it is important to hear from the people who are supporting our community and members every day. He then introduced Insp. Steve Gill and S/Sgt. Ben Bair to talk about the new Break and Enter Auto Theft (B.E.A.T) unit.

Insp. Gill and S/Sgt. Bair provided an overview of the B.E.A.T. unit.

The full-time initiative that just started in January 2022 has been piloted on more than one occasion in the past. Each time, the unit realized great success focused on property crimes and repeat offenders who brought the most harm to the community. There has been much positive feedback from the community.

The day to day operations of the B.E.A.T team is overseen by S/Sgt. Bair.

Since January 2019, there have been over 500 vehicles stolen in Guelph, of which 350 were recovered. During that same period, the Service has seen over 1,500 calls for service related to break and enters.

Over the last year, there has been a rise in commercial break and enters compared to residential break and enters, likely due to fewer people leaving their homes unattended and more businesses left empty due to COVID-19 measures. As restrictions lift and people return to the workplace, this trend will likely reverse and residential break and enters will become more common.

In the first 20 days of the program, approximately 20 arrests have occurred, 83 charges were laid, and a total value of over \$70,000 in stolen property has been recovered.

In terms of stolen vehicles, five cases have been solved. One case involved a stolen vehicle from the downtown and two people were arrested and the vehicle recovered. In another case, after there had been an increase in the theft of Lexus vehicles in January, the team investigated a male believed to have stolen a Lexus. The team recovered the Lexus and arrested the mail who was wanted on over 100 charges.

In addition, four break and enter cases have been solved resulting in three arrests and a recent investigation resulted in nine arrests and the recovery of multiple laptops that belonged to the Upper Grand District School Board.

Over \$10,000 worth of illicit drugs have been recovered, along with a firearm and three replica firearms.

The B.E.A.T team consists of a Sergeant and four constables, all local and well known to the community.

R. Curran congratulated the team and the strong results already achieved.

C. Guthrie mentioned that the numbers are extraordinary but not surprising and thanked the team, not only as a Board member but also as Mayor of the City, for the work being done and the community outreach being achieved.

Chief Cobey thanked C. Guthrie and R. Curran for their comments and mentioned that it's important to highlight that GPS Members are members of the community as well as officers. They really do understand what is going on in the community and there have been many discussions with community members which is why this team has been made permanent. It has been demonstrated through the pilot project that there is a rationale and good governance and background to put this team together.

Some ideas for the community to proactively prevent crimes and assist the team include reporting stolen property, recording serial numbers on valuables, keeping records of license plate and VIN numbers. It is also important to remember not to leave vehicles running in the driveway.

SCANinGuelph (Security Cameras Assisting Neighbours in Guelph) is also a new and important initiative where owners of residential and commercial properties can voluntarily register the location(s) of their surveillance camera(s) and provide Guelph Police Service officers access to their recordings, with their permission, on a case by case basis. Since the initiative's launch on February 1, 2022, 75 citizens have registered. Anyone wishing to register their property camera can do so at <https://www.guelphpolice.ca/en/crime-prevention-and-community-safety/scaninguelph-security-camera-registry.aspx>.

Chair Carter thanked Insp. Gill and S/Sgt. Bair for taking the time to speak to the Board and expressed that this new initiative is very much needed and has clearly been a success in just a few months. Moving forward, the Board is hopeful that the initiative will reduce some of the thefts that occur and should make those inclined commit these offences think twice before doing so.

Insp. S. Gill and S/Sgt. B. Bair left the meeting at 3:03 p.m.

5.2 Cst. Connor Vaivods – Downtown Resource Officer

Chief Cobey introduced Cst. Connor Vaivods, Downtown Resource Officer.

Cst. Vaivods provided some background and history as to how he became interested in the field of policing and how he came to join the Guelph Police Service.

Cst. Vaivods mentioned that in his role as Downtown Resource Officer, it is very important for him to be visible to the community and that he can often be seen walking the beat, riding his bike, or meeting and greeting folks in the area. It is important for him to develop strong relationships with the people in the downtown, often answering questions about policing or even taking a few moments to celebrate someone's birthday.

Cst. Vaivods has also been actively involved in community engagement with partners such as the Royal City Mission, Stepping Stone, Downtown Guelph, Welcoming Streets Guelph, Guelph GHS, Wyndham House, and the Guelph and Wellington Task Force for Poverty Elimination. These relationships allow for collaboration and taking a holistic approach.

Cst. Vaivods also works with education in the public, encouraging giving power back to the people in the downtown and looking at ways to generate community led initiatives with respect to the downtown core.

R. Curran thanked Cst. Vaivods for his presentation and asked whether or not there are cameras downtown to assist with investigating crimes. While there are not cameras that are monitored by the Service in the downtown, Cst. Vaivods mentioned the SCANinGuelph project and how this will assist officers in knowing where cameras are located.

Three months into the job, safety for staff working downtown at the end of their work day and increased police presence is important to make them feel safer.

C. Guthrie thanked Cst. Vaivods for his presentation and indicated that he has the perfect demeanor and personality for this role.

Cst. Vaivods acts as the unit 'team captain,' and there are four officers in the unit who are able to provide 24 hour coverage. In addition, officers are also assigned to the downtown to respond to 911 calls, etc. This allows Cst. Vaivods and his team to be more proactive in building relationships throughout the downtown and also proactively find people in crisis and help if needed.

As Cst. Vaivods is relatively new to the role, he will return to a future Board meeting to provide an update with respect to statistics and initiatives that have

been developed.

Chair Carter thanked Cst. Vaivods for his presentation and for providing more understanding of his role and what the team does. Chair Carter wished Cst. Vaivods every success in moving forward.

Cst. C. Vaivods left the meeting at 3:25pm

6.0 Approval of Minutes of the Open Meeting, January 20, 2022

Moved by R. Curran

Seconded by C. Guthrie

THAT the Guelph Police Services Board approve the Open Meeting agenda.

- Carried -

7.0 Approval of Agenda

Moved by C. Billings

Seconded by P. McSherry

THAT the Guelph Police Services Board approve the Open Meeting agenda.

- Carried -

Part 1 – Consent Agenda

7.1 Headquarters Renovation & Expansion Report

That the report titled "Police Headquarters Renovation and Expansion Project," and dated February 8, 2022, be received for information.

7.2 Community Account Annual Report

That the report titled "Community Account Annual Report 2021," and dated February 17, 2022, be received for information.

7.3 Suspect Apprehension Annual Report

That the report titled "2021 Annual Suspect Apprehension Pursuit (SAP) Report," and dated February 17, 2022, be received for information.

7.4 Human Resources Report

THAT Anh (Andy) Nguyen be appointed as a temporary civilian member of this Service effective January 24, 2022.

7.5 Board Correspondence Report

That the report titled "Board Correspondence Report – Open Meeting – February 17, 2022," be received for information.

7.6 Canadian Association of Police Governance Membership Renewal for 2022

THAT the Guelph Police Services Board renew its 2022 membership in the Canadian Association of Police Governance at a cost of \$2,040.00 to be paid from the tax supported budget

Part 2 – Discussion Agenda

7.7 Chief's Monthly Report

Chief Cobey once again expressed his thanks to Insp. Gill, S/Sgt. Bair and Cst. Vaivods for attending the meeting and providing updates to the Board. It is important to highlight that in addition to operational roles, staff are members of our community first and foremost.

Chief Cobey also reiterated that any cameras in the downtown are community cameras, not police cameras. Deputy Chief Goetz mentioned that there are not live cameras monitored by the Service. While there are cameras on the GPS headquarters, there are no surveillance cameras in the City.

Chief Cobey mentioned that before the Board meets again in March, we will be passing the second anniversary of the pandemic and he wanted to take a moment to recognize citizens, leaders, and organizations for how everyone has worked together over the past two years. The community should be proud of how we've navigated what has been and continues to be a complex issue. GPS Members have been amazing on the front lines working in person to support the community.

R. Curran thanked the Chief and Deputy Chief for their leadership which is well respected by citizens. The new initiatives in place are extremely positive.

Chair Carter mentioned that he is impressed with the innovation that is happening throughout the Service and how listening to the people in the field is critically important in a police service. Chair Carter thanked the Chief and Deputy for all of the work they do for the citizens and also for the force itself.

7.8 New Business – there was no new business reported.

8.0 Information Items

- Next Open Meeting: Thursday, March 17, 2022, 2:30 p.m. via Teams meeting, livestreamed on YouTube.

9.0 Adjournment

Moved by C. Billings

Seconded by P. McSherry

THAT the Open meeting of the Guelph Police Services Board adjourn at 3:35 p.m.

- Carried -

R. Carter, Chair

L. LaCelle, Executive Assistant



GUELPH POLICE SERVICES BOARD

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OFFICE OF THE CHIEF OF POLICE

TO: Chair Robert Carter and Members of the Guelph Police Services Board

DATE: Tuesday, March 8, 2022

SUBJECT: Police Headquarters Renovation and Expansion Project

PREPARED BY: GPSHQ Renovation Liaison Derek McNeilly

APPROVED BY: Daryl Goetz, Deputy Chief

RECOMMENDATION:

For information only.

SUMMARY:

To provide the Board with an update on the Police Headquarters Renovation and Expansion Project.

STATUS REPORT FOR THE MONTH OF MARCH 2022:

Site meetings occur weekly with Perini Management Services Inc (PMSI), the architect CS&P, the CoG and GPS. These meetings provide updates and planning for next works to be completed for the project, as well as GPS planning for movement of GPS personnel and equipment within HQ and from our temporary off-site locations.

Some of the completed work at HQ for the past month includes the following:

- Final painting of 1st level hallways
- Commencement of functional testing for the building automation system
- On-going clearing of identified deficiencies by the architect/GPS/CoG on the 1st and 2nd levels
- Remaining cells with epoxy wall and floor painting, security caulking, installation of cameras
- Painting of ceilings and walls in remaining stairwells
- Installation of smoke and heat detectors, and lighting and fire alarm in 2 storey mezzanine space

-
- Commence installation of new exterior and interior cladding at 2 storey mezzanine space
 - Remedial welding for the N/W previously identified deficiency area

For the month of March, we anticipate work in the following areas:

- Complete the pre-action sprinkler and vortex fire systems
- Installation of roof safety railings and ladders
- Installation of custodial lockers
- Commencement of remedial welding for the previously identified S/W deficiency area
- Complete identified deficiencies for building inspection occupancy of 1st and 2nd levels

Scheduling by PMSI and reports back from CS&P and their consultants will continue to adjust anticipated occupancy dates. We expect occupancies at the amended times noted below, based on the contractor's most recent instruction regarding their construction schedule.

- N/W addition - Perini's structural engineer determined the remedial work required in these areas and this had been approved by the Engineer of Record (EOR). Perini's welding company is now nearing completion of the remedial work for the N/W area. Pending final inspection and approval by the EOR, final occupancy for the N/W area is expected in the middle of March 2022
- S/W addition - Perini's structural engineer is currently finalizing all remedial work required in these areas. The initial report has been submitted to the EOR so Perini is awaiting the final response back. Completion of the remedial work is still to be determined however some work has commenced in this area
- Remaining sections on the 2nd level - This area has minimal deficiencies to be addressed. We are awaiting finalization of all sprinkler system installations and then verification by an outside agency. Once completed, the fire alarm integration testing will be completed and we expect that to occur this month. Anticipated occupancy is believed to be the end of March 2022, pending final verification of the remaining fire system components
- Remaining areas on the 1st level - This area has minimal deficiencies to be addressed. As indicated above, we are awaiting finalization of the sprinkler systems and occupancy being granted by the CoG building department. Anticipated occupancy is believed to be the end of March 2022

STEERING COMMITTEE:

The Steering Committee continues to meet every two weeks. With oversight by the CoG project manager, there continues to be coordination with GPS project staff, the architect, contractor and bonding company in order to move the project to a close.

FINANCIAL REPORT:

The bonding company and PMSI continue to engage with the CoG continues to ensure all deficient items are being completed in order to arrive at the finalization of the project. Site meetings are conducted weekly with all stakeholders, including the GPS, as end-user of the facility.

CORPORATE STRATEGIC PLAN:

This project continues as it relates to objective eleven of the 2016 - 2018 Guelph Police Service Business Plan to successfully complete the renovation and expansion of the Guelph Police Service Headquarters building.

1. Complete the police headquarters renovation and expansion on time and on budget in partnership with the City of Guelph.
2. Ensure business continuity during the project, including having new procedures and practices in place for the completed headquarters building.
3. Develop a communications plan regarding the Guelph Police Service headquarters renovation targeting the public and Guelph Police Service members.

FINANCIAL IMPLICATIONS:

The CoG Project Team continues to assess the remaining work in order to bring the GPSHQ project to a conclusion. All liens have been removed from the project.

ATTACHMENTS: none



GUELPH POLICE SERVICES BOARD

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OFFICE OF THE CHIEF OF POLICE

TO: Chair Robert Carter and Members of the Guelph Police Services Board

DATE: March 17, 2022

SUBJECT: 2021 Access to Information Report

PREPARED BY: Tricia Agocs, FOI Analyst/Legal Assistant

APPROVED BY: Judith Sidlofsky Stoffman, Legal Counsel

RECOMMENDATION:

For information only.

SUMMARY:

The Legal Services Unit has prepared this report to provide the Guelph Police Services Board with an overview of requests for information received by the Service in 2021. The Legal Services Unit responds to Freedom of Information (FOI) requests that are received from various sources such as members of the public, organizations including law firms, insurance companies, the Office of the Children's Lawyer, and the Ministry of Labour. The Legal Services Unit also prepares responses to requests for information that fall outside of the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA) such as: Court Orders, Family and Children's Services, the Landlord Tenant Board, and the Ministry of Community Safety and Correctional Services. Members of Data Service also consult with Legal Services for assistance with routine disclosure.

This report summarizes the volume and types of requests that the Legal Services Unit received through 2021 and compares these data to past years.

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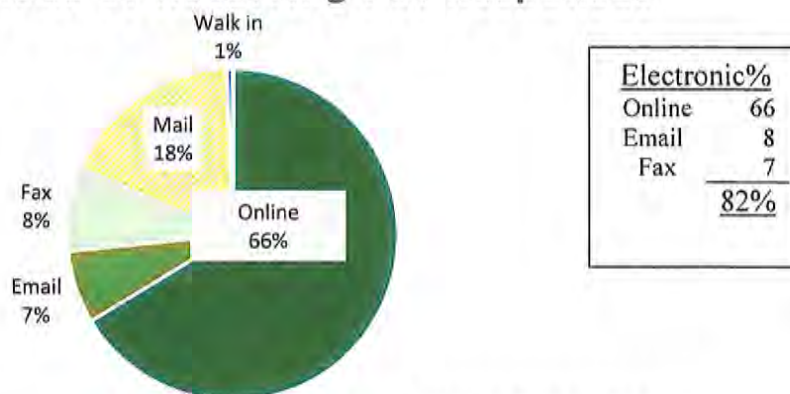
REPORT:

Highlight – The Shift to Electronic Requests and Responses

Historically, FOI requests were submitted in paper format and were either mailed in to the police station or dropped off at the front desk. In August 2019, our online request system went live and this was fortunate timing, as the system became our main source of requests throughout 2021. The pandemic has provided the opportunity to focus on electronic methods of receiving and processing requests and this has enhanced the efficiency of our Access to Information processes.

Requests submitted through the online process jumped to 65% in 2021 (up from 55% in 2020 and 20% in 2019 when the online process was established). In addition to this, many requests are emailed or faxed and this brings the electronic intake total to **82%**.

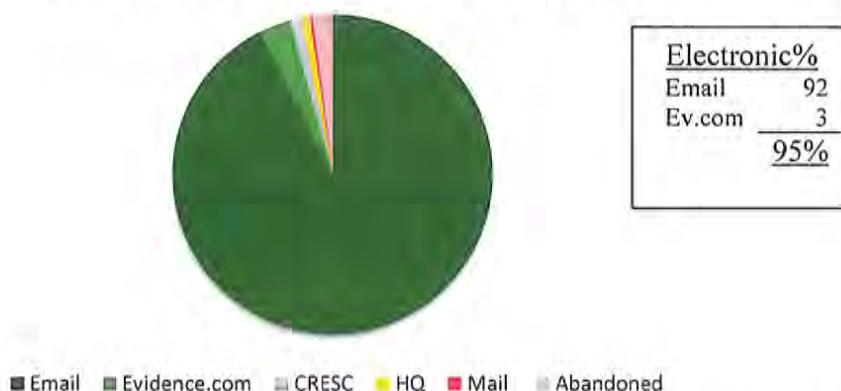
2021: Methods of Receiving FOI Responses *



*green indicates electronic

FOI has almost eliminated front desk traffic for FOI purposes. Prior to 2020, the most common method of FOI release was In-Person at HQ. Requestors would attend to the General Office, speak to a GPS member, have their identification verified, and walk out with a hard copy response to their request. In 2021, **only 3 people attended G.O.** to retrieve their responses. 95% of responses were released electronically.

2021 Methods of Releasing FOI Responses



Impacts of Electronic intake & release

- Early 2021, FOI began using live Microsoft Teams meetings to verify requestors' identities prior to releasing responses
- FOI Analyst not required to physically place envelopes in General Office
- Electronic trail shows exactly when a requestor is notified that response is complete and when the response is sent
- Electronic intake & release reduce foot traffic in G.O., diminishing interruptions during Customer Service counter hours and G.O. officer desk time
- Regular acceptance of motion materials via email means immediate receipt and efficient turnaround times
- Cost savings in postage, courier fees, paper and printing supplies
- Reduces amount of time spent on cash deposits (as online method is credit card only)
- Requestors appreciate the ease of online form and email delivery
- We are now authorized to receive motion materials electronically and respond via secure email

2021 Requests for Information

The FOI Analyst worked remotely throughout all of 2021. Throughout year, the FOI Analyst continued to respond to a variety of requests for information that fall outside of the Freedom of Information process. These types of calls are detailed in the table below.

Types of Requests Received in 2021 (compared with previous 5 years)

Type of Request	# Received Each Year					
	2016	2017	2018	2019	2020	2021
Court Orders	19	21	20	24	24	24
F&CS	19	17	11	6	10	4
IPC (appeals and inquiries)	10	4	1	0	8	8
Landlord Tenant Board	3	6	4	6	3	3
Other - FOI	8	18	19	24	33	29
Total	71	84	65	91	87	68

2021 MFIPPA Responses

The Guelph Police Service received 439 new FOI requests and the office responded to 430 FOI requests in 2021. The number of requests received in 2021 was up 9% as compared with 2020 and in line with the average of the last several years.

MFIPPA Requests 2012 through 2021

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	10 yr	5 yr
# Rec'd	336	334	392	421	417	467	414	490	398	439	411	441

The time it took the FOI Analyst to reply to requests continued to be well below the 30-day threshold that is set out in *MFIPPA*. The average response time of 17 days is consistent with our performance in recent years. The FOI Analyst responded to 430 FOI requests in 2021; up from 420 responses in 2020. Only 4% (19 out of 430) responses did not meet the 30-day threshold and this is down from 8% in 2020. Almost all of these delayed responses were completed within 60 days and there were no complaints received from requestors regarding turnaround time.

MFIPPA Average Response Time (days)

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Average Response Time (days)	56	71	78	31	22	19	17	15.5	17	17

2021 Budget Variance

Funds received through FOI in 2021 totaled \$4334.

FOI fees are prescribed by *MFIPPA* and they have not increased since the Act was introduced (1990). The fee to open a request is \$5.00 and there are very few opportunities to charge for additional search and preparation time.

Collision Reconstruction Reports are available through the FOI office for \$2500 and in past years, we met or exceeded the FOI budget of \$10,000 only when we filled requests for these reports. There were no Reconstruction Reports purchased through FOI in 2021, just as in 2019.

FOI Actuals 2015 through 2021

	2015	2016	2017	2018	2019	2020	2021
FOI Fees Received	\$7,444	\$9,717	\$18,187	\$9,364	\$4056	\$8757	\$4334

CORPORATE BUSINESS PLAN: N/A

FINANCIAL IMPLICATIONS: N/A

ATTACHMENTS: N/A



GUELPH POLICE SERVICES BOARD

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OFFICE OF THE CHIEF OF POLICE

TO: Chair Robert Carter and Members of the Guelph Police Services Board

DATE: Thursday, March 17, 2022

SUBJECT: Public Sector Salary Disclosure for 2021

PREPARED BY: Kelley McKeown, HR and Occupational Health, Safety & Wellness Manager
Jaclyn Millson, Human Resources Advisor

APPROVED BY: Daryl Goetz, Deputy Chief

RECOMMENDATION:

For information only.

SUMMARY:

The Public Sector Salary Disclosure Act, 1996 makes Ontario's public sector more open and accountable to taxpayers. The act requires organizations that receive public funding from the Province of Ontario to make public, by March 31 each year, the names, positions, salaries and total taxable benefits of employees paid \$100,000 or more in the previous calendar year.

Each organization must make the list available without charge between March 31 and December 31 of the year it is disclosed. A compendium of the lists of all organizations disclosing salaries, as well as organizations stating they have no employee salaries at \$100,000 or more, is also available on Ontario.ca. The complete report, or sections thereof, can be easily printed from the website. The Guelph Police Service list will be available at the Guelph Police Service, General Office at 15 Wyndham Street **effective March 31st**.

The \$100,000 figure means salary before taxes and does not include taxable benefits. However, for those who are paid \$100,000 or more, the total value of these taxable benefits must also be disclosed. The definition of salary also includes per diems and/or retainers paid to employees, in addition to amounts reported as

employment income on the Canada Revenue Agency T4 statement. The Act does not authorize employers to disclose what is specifically included in the salary paid or the specifics of the taxable benefits, so we do not comment on any of the information that is reported on this form.

TRENDING ANALYSIS:

The 2021 report includes 170 members or 49.9% of our members who have been paid \$100,000 or more. A summary for the past 10 years is included for your information:

Year	Total Members
2021	170
2020	190
2019	179
2018	166
2017	160
2016	174
2015	99
2014	107
2013	55
2012	68

There is a 10.5% decrease in the number of members who were paid \$100,000 or more in 2021 compared to the previous year. The decrease is attributed to several factors including that in 2020 a new contract was ratified retroactive to 2019 and the fact that 2020 was a non-standard payroll cycle year, where 27 pay dates fell in the year rather than the standard 26.

Upon analysis, the percentage of total members who were paid \$100,000 or more in 2021 is attributed to the following reasons:

- The 2021 negotiated rate of pay for the position of First Class Police Constable exceeded \$100,000;
- Workplace leaves and COVID-19 related absenteeism resulted in increased overtime and call out premium;
- The collective agreements include an option to request an overtime bank payout;
- The collective agreements include a provision for payout of sick leave upon termination or promotion (also upon retirement, but the Act does not require disclosure of a retiring allowance);
- Special Duties undertaken to provide policing services to individuals or agencies within the City of Guelph (special duty earnings are 100% recovered from the client or the provincial RIDE grant).

Finally, the \$100,000 threshold has remained the same since the Public Sector Salary Disclosure list was introduced in 1996. If the threshold was adjusted for inflation since that time, the real benchmark salary would now be around \$157,000 according to the Bank of Canada's inflation calculator. On this basis, eleven (11) members in 2021 would be on the disclosed list.

CORPORATE BUSINESS PLAN:

Strategy 2, Organizational Health and Service Effectiveness.

FINANCIAL IMPLICATIONS:

The cost for compensation and benefits is included in the Board approved 2021 budget. Specifics related to compensation practices are outlined in the relevant Collective Agreements.

ATTACHMENTS:

Nil



GUELPH POLICE SERVICES BOARD

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OFFICE OF THE CHIEF OF POLICE

TO: Chair Robert Carter and Members of the Guelph Police Services Board

DATE: March 17, 2022

SUBJECT: PROFESSIONAL STANDARDS 2021 Year End Report

PREPARED BY: Lester Tang, Sergeant, Professional Standards

APPROVED BY: Andrea Ninacs, Inspector, Executive Services
Daryl Goetz, Deputy Chief

RECOMMENDATION:

Information only.

SUMMARY:

The following report incorporates complaints and investigations that have been initiated, continued and/or resolved by Professional Standards during the time period between January 1, 2021 and December 31, 2021. For the purpose of comparison, the Guelph Police Service responded to 72,565 calls for service during this time period and employed a complement of 222 sworn police officers.

Public Complaints

During the above noted time period there were **54** public complaints received by the Office of the Independent Police Review Director (O.I.P.R.D.) involving officers of the Guelph Police Service (G.P.S.). **23** matters were referred for investigation by Guelph Police Service Professional Standards and an additional 31 complaints were screened-out in advance by the O.I.P.R.D (See footnote 1). There

1 Screened-out files are complaints received about the G.P.S. but not accepted for investigation by the O.I.P.R.D. There are a number of reasons why the Director would decide not to accept these complaints including: the complaint had been made in bad faith, the complaint was frivolous or the complaint is deemed not to be in the public interest to pursue.

2021 Professional Standards Year End Report

was **1** request in 2021 to review incidents investigated by Professional Standards. The review concluded with the O.I.P.R.D. upholding the original finding by Professional Standards that the complaint was unsubstantiated.

Reference: The O.I.P.R.D. publishes annual data with key performance indicators of public complaints managed by each police service within Ontario. This information can be found at <http://stats.oiprd.on.ca/?service=Ontario>

Internal Investigations

The Chief initiated **5** internal investigations in 2021. **2** investigations resulted in findings of substantiated, less serious misconduct and were resolved through dispositions without hearing. **2** investigations were unsubstantiated. There was insufficient information at the conclusion of **1** investigation to identify any involved member. Action was taken through procedure revision as an outcome of that investigation.

Special Investigations Unit (S.I.U.)

As a result of process changes arising from the Special Investigations Unit Act, a new category - Firearm Discharge at Person - has been added to the criteria of reportable incidents to the S.I.U. Prior to December 1, 2020, the S.I.U. investigated firearm discharges by officials only in cases where someone was seriously injured or died. The Special Investigations Unit Act, which took effect December 1, 2020, gave the S.I.U. jurisdiction to investigate any discharge of a firearm at a person.

There were **9** notifications made to the S.I.U. during 2021 involving officers of the G.P.S. resulting in the S.I.U. invoking on **9** occasions. All **9** investigations were concluded with no charges issued.

2 S.I.U. investigations in 2019 resulted in one criminal charge being laid against a Subject Official in each case. The court proceedings for both matters concluded in 2021. In both cases, the Subject Official, a sworn member of the Guelph Police Service, was found guilty of one count of assault.

Reference: The S.I.U. publicly reports on the status of its cases categorized by police service and in addition provides publicly accessible reports when closing a file. This information can be found at https://www.siu.on.ca/en/case_status.php

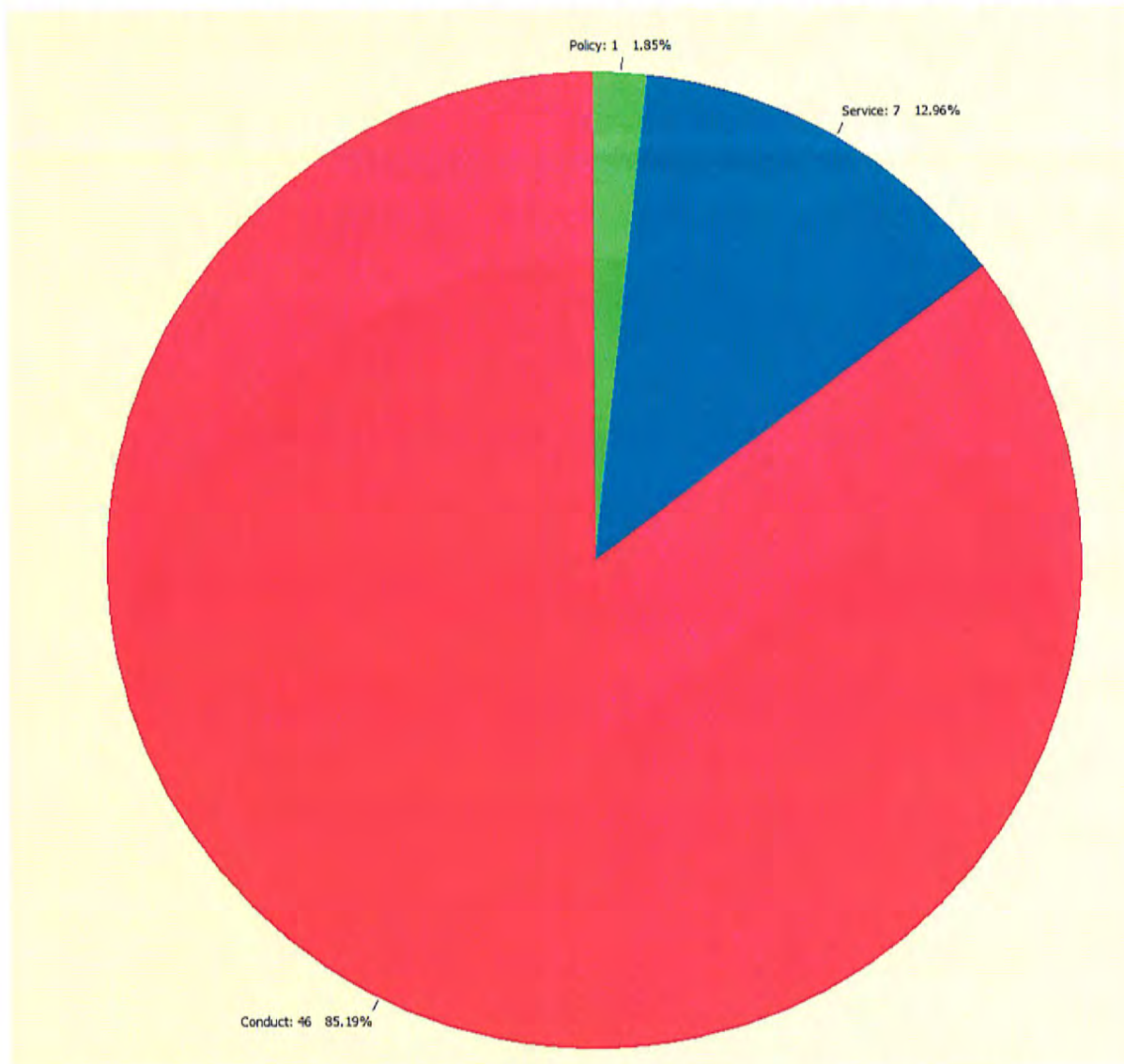
APPENDIX TO REPORT

Table 1: 2021 Caseload of Professional Standards (All Incident Types)

Incident type	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Chief Complaints	2	3	0	0	5
OIPRD Complaints	16	17	10	11	54
SIU Notifications	2	4	1	2	9
Total:	20	24	11	13	68

This table breaks down by quarter and by type the 2021 caseload within Professional Standards.

Table 2: 2021 Public Complaints Received Through O.I.P.R.D. Classified by Type

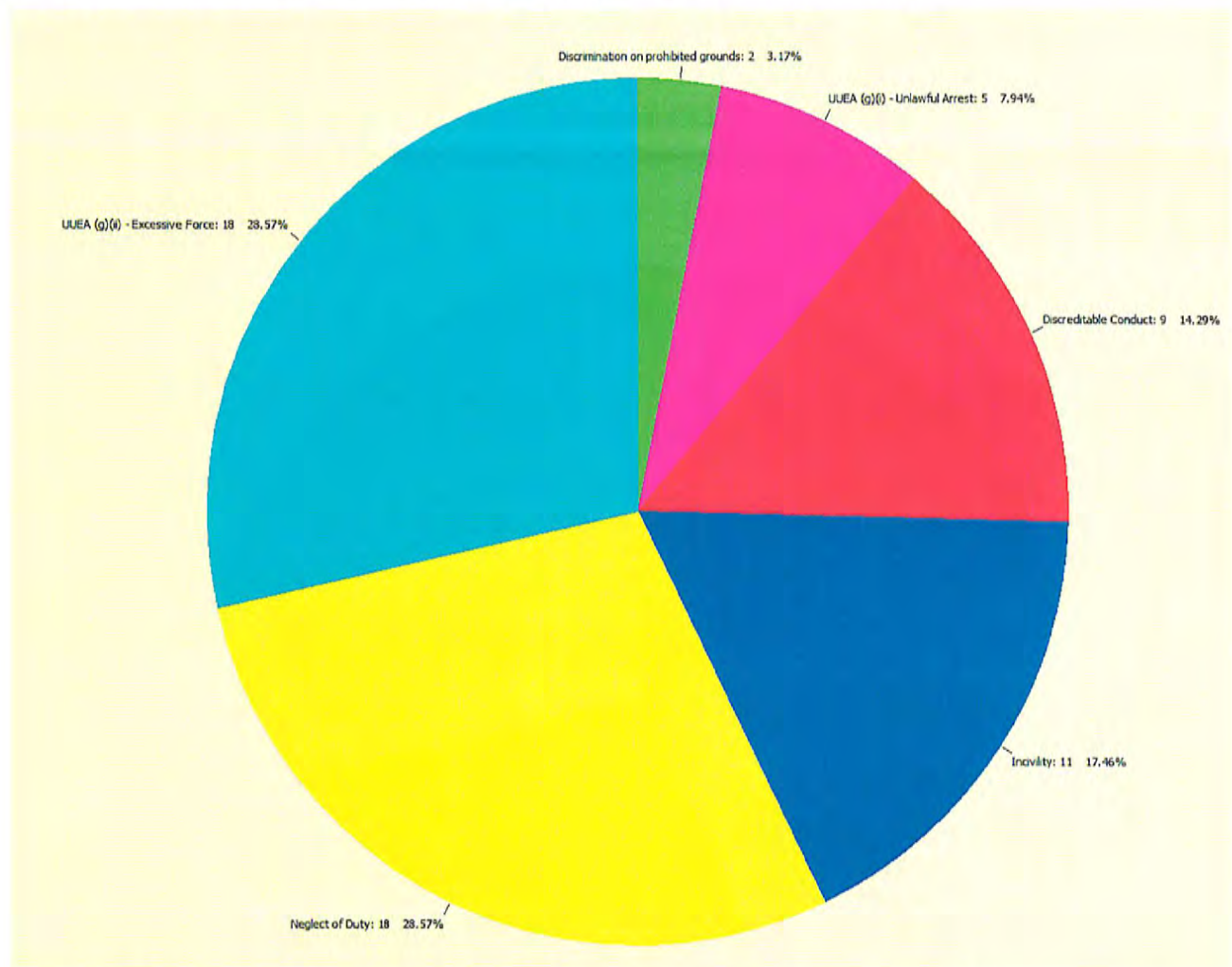


The O.I.P.R.D. accepts complaints about the conduct of a police officer, or the policies or services of a police service. The chart above breaks down the type of complaint received.

Note about the categories of complaints referred by the O.I.P.R.D.:

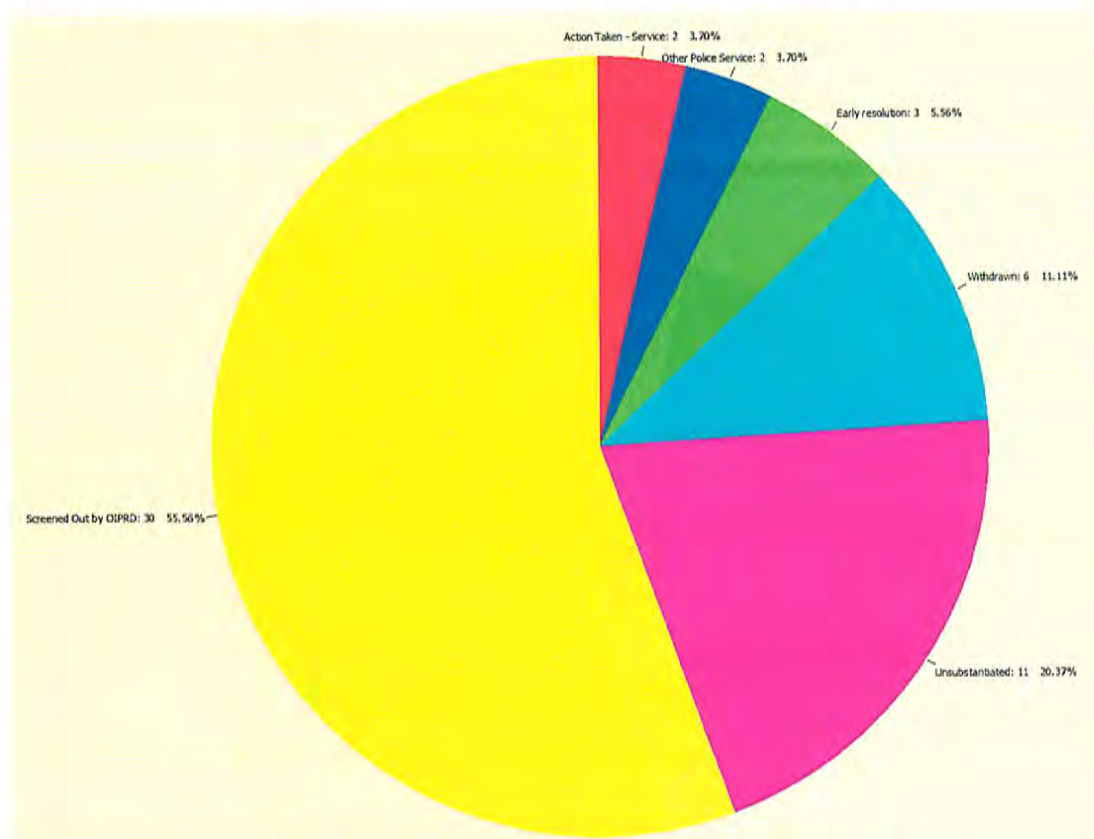
1. Conduct complaints are about the behaviour of a police officer.
2. Policy complaints are about the rules and standards of a police service that guide how an officer delivers police services.
3. Service complaints relate to how effectively and efficiently a particular service performs its duties.

Table 3: 2021 O.I.P.R.D. Complaints Categorized by Allegation Type



Complaints received through the O.I.P.R.D. are assessed for allegations of misconduct as defined by the Code of Conduct set out by the Police Services Act. Complaints are classified according to the principal allegation made against each police officer. Please note that in some incidents allegations are made against more than one police officer resulting in differences between the total number of allegations and received complaints.

Table 4: 2021 O.I.P.R.D. Complaints Categorized by Resolution

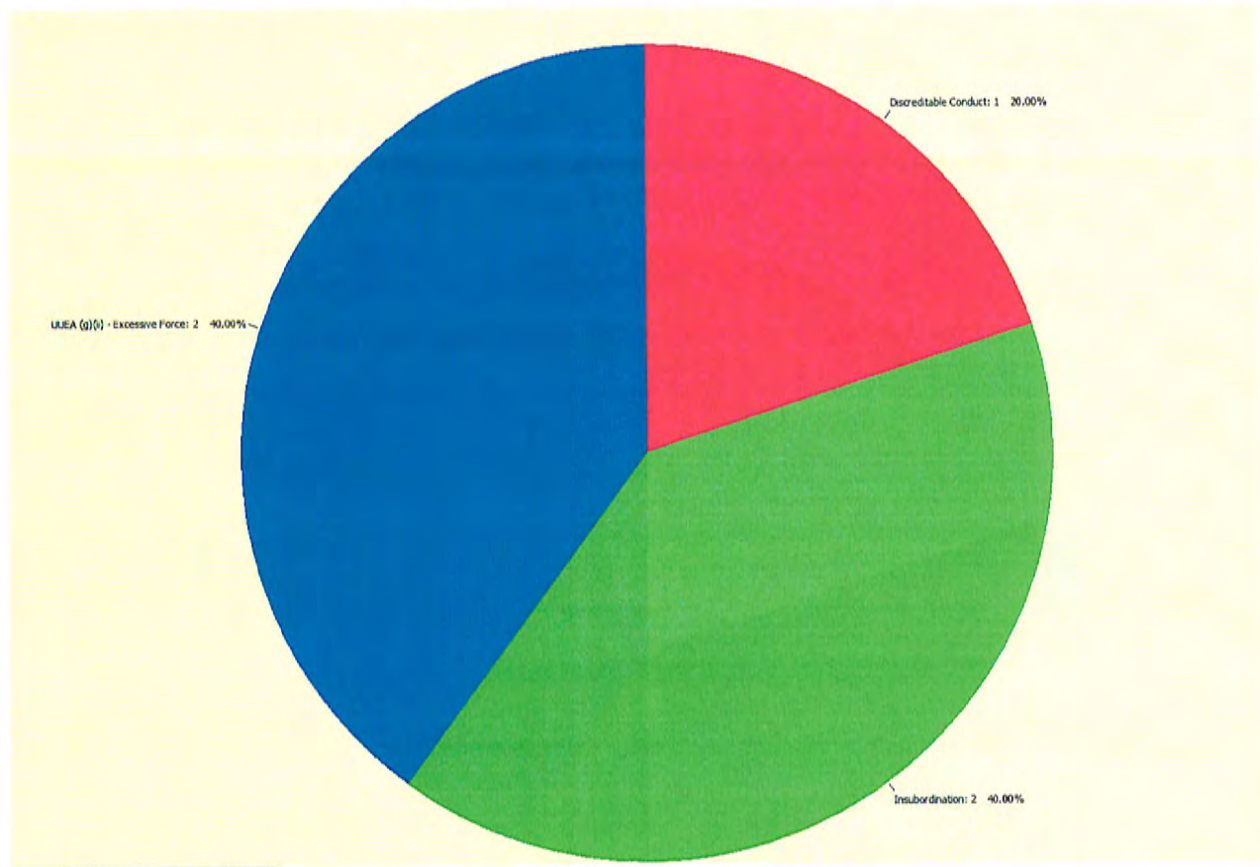


This chart sets out the disposition of O.I.P.R.D. cases handled by Professional Standards.

Notes:

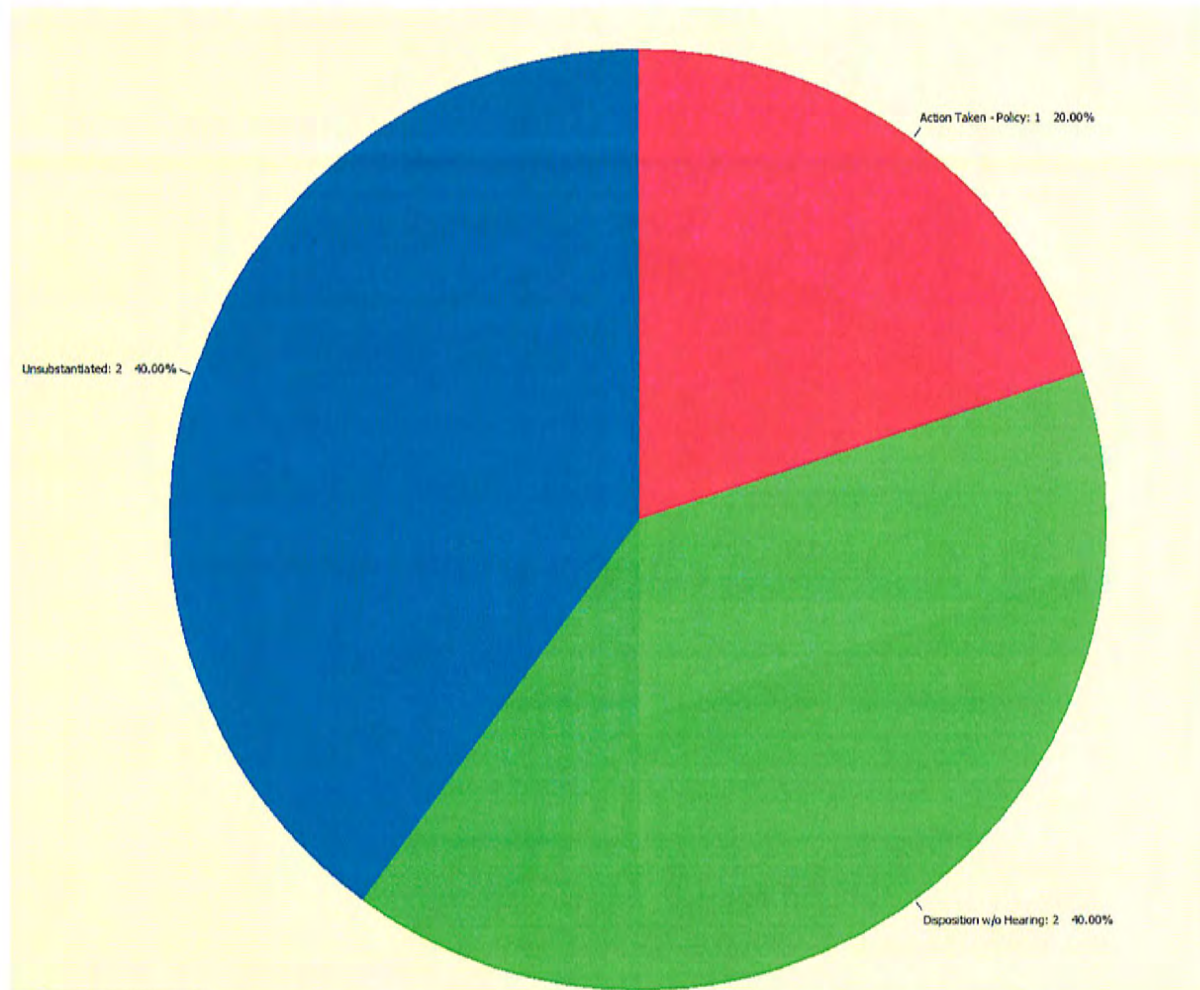
1. Early Resolutions are pursuant to section 93 of the Police Services Act which states that at any stage of the investigation, a complaint may be informally resolved – in whole or in part – with the consent of the Complainant, the Respondent officer(s) and the approval of the O.I.P.R.D. Director. This process allows the complainant to share their concerns with and listen to the perspective of the Respondent Officer(s). This process can build understanding on both sides. Participation in the informal resolution process is voluntary for the Complainant and Respondent Officer(s).
2. Withdrawals are on consent of the Complainant if they no longer want to participate in the complaint process at any point after the initial complaint has been assigned for investigation.
3. Service and policy complaints are concluded with either a determination of action to be taken or no action taken unless they have been otherwise resolved with the Complainant.

Table 5: 2021 Chief's Complaint Categorized by Allegation Type



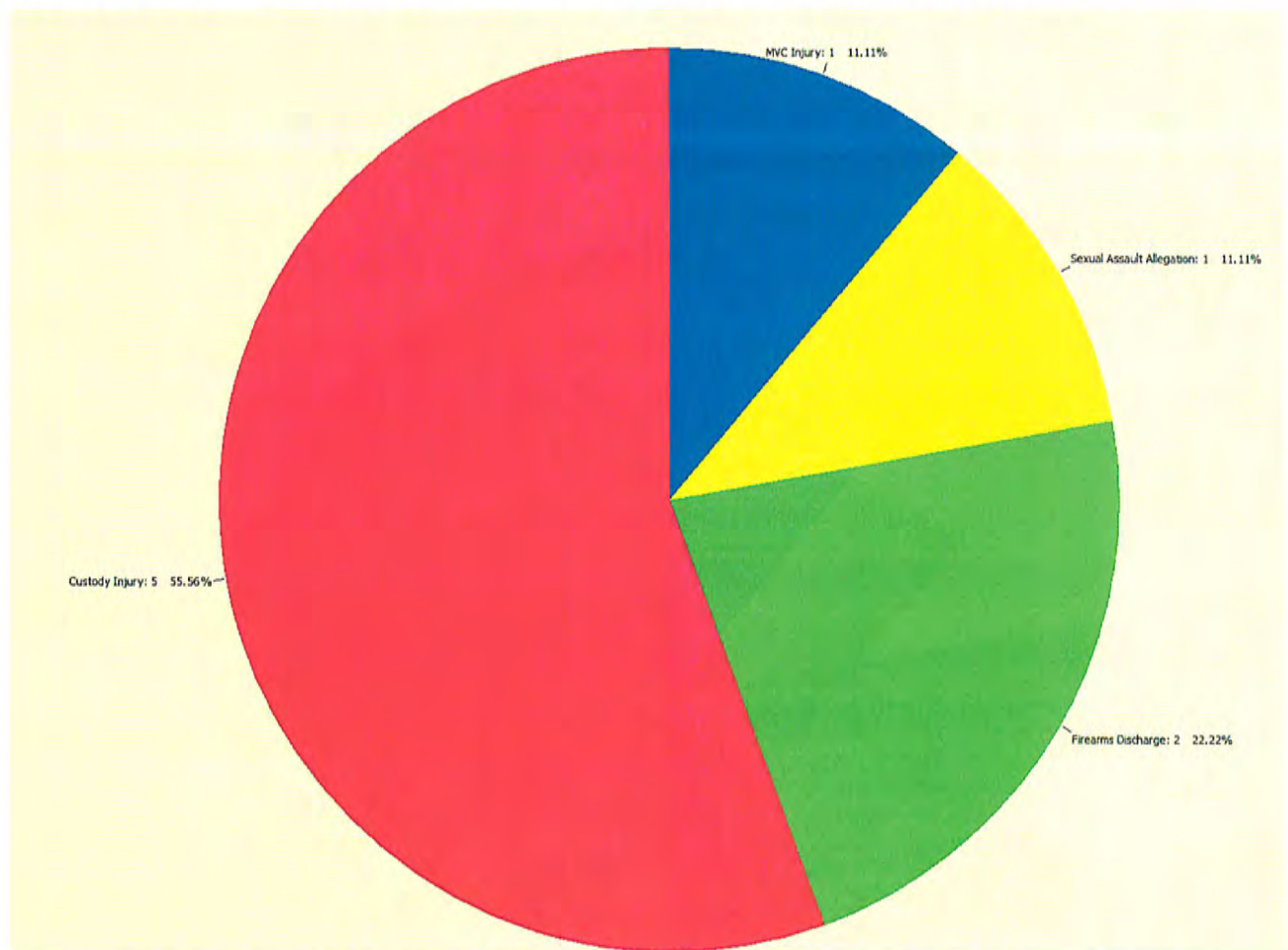
This chart identifies the types of Chief's Complaint investigations entered into by Guelph Police Service Professional Standards during the past year.

Table 6: 2021 Chief's Complaint by Categorized by Resolution



This chart sets out the disposition of Chief's Complaint cases handled by Professional Standards during the past year.

Table 7: 2021 S.I.U. Cases Involving G.P.S. Officers Categorized by Case Type

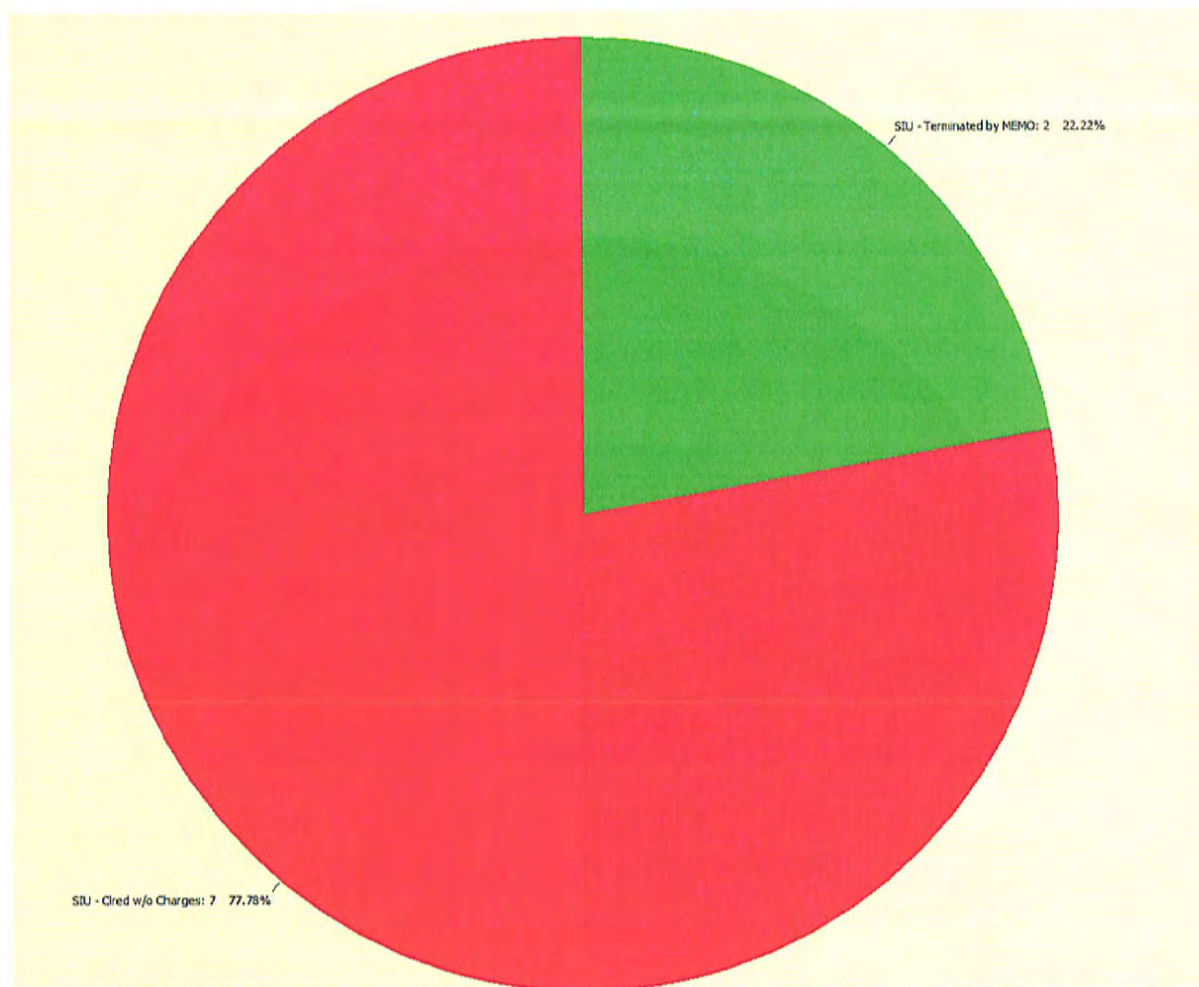


The chart above categorizes S.I.U. cases involving G.P.S. officers by type of case.

S.I.U. organizes its cases into the following categories:

1. Custody Injury
2. Custody Death
3. Shooting Injury
4. Shooting Death
5. Firearms Discharge at Person
6. Other Injury
7. Other Death (classified above as Death – Police Involvement)
8. Motor Vehicle Collision Injury
9. Motor Vehicle Collision
10. Sexual Assault Allegation

Table 8: 2021 S.I.U. Cases involving G.P.S. Officers Categorized by Status of Investigation



This chart reports on the disposition of the cases investigated by the S.I.U. this past year.

2021 Professional Standards Year End Report

HISTORICAL COMPARISON

PUBLIC COMPLAINTS	2016	2017	2018	2019	2020	2021
TOTAL	31	31	20	30	44	54
Conduct	25	23	17	26	40	46
Policy	0	0	0	1	2	1
Service	6	3	3	3	2	7
RESOLUTIONS						
Unsubstantiated	10	7	8	10	11	11
Early Resolution	1	4	1	0	1	3
Withdrawn	8	6	5	5	5	6
Screened-Out	9	14	6	9	27	30
Disposition without Hearing	1	0	0	1	0	0
Hearing	1	0	0	0	0	0
Retained By OIPRD	4	2	0	0	1	0
Other Police Service	1	5	0	0	0	2
Action Taken resulting from Service or Policy Complaint	0	0	0	0	0	2
OCCPS /OIPRD APPEALS	0	2	0	2	2	1
Decision upheld	0	1	0	2	2	1

INTERNAL INVESTIGATIONS	2016	2017	2018	2019	2020	2021
TOTAL	10	6	5	4	5	5
Neglect of Duty	2		1	1	1	
Discreditable Conduct	5	1	3	1	3	1
Excessive Force	1			2		2
Loss/Misuse Equipment	2	1				
Insubordination					1	2
Breach of Confidentiality			1			
Unauthorized use of CPIC		3				
Feigning Illness		1				
RESOLUTIONS						
Unsubstantiated	5	3	2	1	1	2
Disposition without Hearing	4	3	1	2	3	2
Informal Resolution			1			
Hearing	1		1	1	1	
Termination prior to Hearing (Civilian)						

S.I.U. INVESTIGATIONS	2016	2017	2018	2019	2020	2021
TOTAL	3	2	11	4	8	9
CRIMINAL CHARGES	0	0	0	2	0	0

PSB ANNUAL CASELOAD	2016	2017	2018	2019	2020	2021
	44	39	36	39	53	68



GUELPH POLICE SERVICES BOARD

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OFFICE OF THE CHIEF OF POLICE

TO: Chair Robert Carter and Members of the Guelph Police Services Board

DATE: Thursday, March 17, 2022

SUBJECT: **Special Constable Appointment - Approval**

PREPARED BY: Jaclyn Millson, Human Resources Advisor
Kelley McKeown, HR and Occupational Health, Safety & Wellness
Manager

APPROVED BY: Daryl Goetz, Deputy Chief

RECOMMENDATION:

THAT the Guelph Police Services Board review and approve the Special Constable appointment of Gary Gibson of the University of Guelph pursuant to section 53 of the Police Services Act.

SUMMARY:

A proposal for staff appointments is presented to the Guelph Police Services Board for review and approval.

REPORT:

The Ministry of Community Safety and Correctional Services has received the application for the appointment of Gary Gibson as a Special Constable with the University of Guelph.

The candidate has successfully completed all required training for the position and meets the professional qualifications required for the position of Special Constable. The candidate has successfully passed the security screening and a thorough background investigation. The Ministry has approved the above noted application contingent on the Board's approval.

Based on all of the information we have; the above candidate is recommended to be appointed as a Special Constable as set out in the approved application.

MOVED THAT:

- **Gary Gibson be appointed as a Special Constable with the University of Guelph effective February 10, 2022.**

CORPORATE BUSINESS PLAN:

Police Services Act 4. (1) Every municipality to which this subsection applies shall provide adequate and effective police services in accordance with its needs. 1997, c. 8, s. 3.

FINANCIAL IMPLICATIONS:

The compensation and benefit costs associated with the appointment of the University of Guelph Special Constable will be covered by the University of Guelph.

ATTACHMENTS:

Nil



GUELPH POLICE SERVICES BOARD

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OFFICE OF THE CHIEF OF POLICE

TO: Chair Robert Carter and Members of the Guelph Police Services Board

DATE: Thursday, March 17, 2022

SUBJECT: Member Appointments

PREPARED BY: Jaclyn Millson, Human Resources Advisor
Kelley McKeown, HR and Occupational Health, Safety & Wellness Manager

APPROVED BY: Daryl Goetz, Deputy Chief

RECOMMENDATION:

THAT the Guelph Police Services Board review and approve member appointments as reported.

SUMMARY:

A proposal for staff appointments is presented to the Guelph Police Services Board for review and approval.

REPORT:

A board motion is required to appoint **Natalie Gresel** as an Information Processor Clerk with our Service effective March 10, 2022.

Natalie is a graduate of Humber College with a diploma in the Paralegal Education Program and has been employed with The Ministry of the Attorney General since 2018 as a Court and Client Representative in Halton.

MOVED THAT:

- **Natalie Gresel be appointed as a temporary full-time member of this Service effective March 10, 2022.**

CORPORATE BUSINESS PLAN:

Guelph Police Service is committed to attracting, recruiting, developing and retaining members in a manner that will support a workplace that is reflective of our community. By doing so, the Service will achieve excellence in our service delivery and provide quality and innovative services that are valued by our stakeholders.

FINANCIAL IMPLICATIONS:

The compensation and benefit costs for this position will be contained within the overall budget.

ATTACHMENTS:

Nil



Guelph Police Services Board

Open Meeting – March 17, 2022 **Board Correspondence Report**

Incoming Correspondence

February 23, 2022

- CAPG 33rd Annual Conference registration information (attached).

March 3, 2022

- OAPSB Spring Conference registration information and update to HYBRID format (attached).

Outgoing Correspondence

February 23, 2022

- Congratulatory letter to new hire A. Nguyen.

Leslie LaCelle

From: Canadian Association of Police Governance (CAPG) <communications@capg.ca>
Sent: February 23, 2022 11:32 AM
To: board
Subject: Registration now open for Saskatoon 2022!

ATTENTION: This email originated from a sender outside the Guelph Police Service. Please avoid clicking links or opening attachments from external senders unless you are certain it is safe to do so. Information System and Microsoft will never ask for your account information via email.

[View this email in your browser](#)

A promotional banner for the CAPG 33rd Annual Conference. The background is a scenic view of a city (Saskatoon) with a large river in the foreground and a city skyline in the background under a sunset sky. Overlaid on the image is a green and orange graphic. The green part contains a stylized line drawing of a bison. The orange part contains the text "Community Partnerships & Engagement", "SASKATOON 2022", and "SEPT 7-11". To the right of the graphic is the CAPG logo, which consists of the letters "CAPG" in white with a red maple leaf integrated into the "A". Below the logo, the text reads "33rd Annual Conference", "Canada's only national Police Governance conference", and "Delta Hotels Bessborough". At the bottom right, it says "Registration is now open!". At the bottom of the banner, a dark bar contains the text "Exclusive Early Bird rate for CAPG members who attend in person. Don't miss out!".

Community Partnerships & Engagement
SASKATOON 2022
SEPT 7-11

CAPG
33rd Annual Conference
Canada's only national Police Governance conference
📍 Delta Hotels Bessborough
Registration is now open!

Exclusive Early Bird rate for CAPG members who attend in person. Don't miss out!

We are very pleased to announce in-person and virtual registration is now open for our annual CAPG and FNPGC conference taking place in

Saskatoon.

Policing in Canada and across the world is truly at a crossroads. The need for knowledge-sharing and collaboration between thought leaders, experts and decision-makers at all levels is greater than ever before.

Whether from home or in Saskatoon, we hope you will consider taking a seat at this table.

If you would like to learn more about our upcoming conference, including pricing and our hotel group rate, please visit CAPGConference.ca.

In-Person CAPG Member Registration	In-Person Non-Member Registration
Virtual Registration (CAPG Member and Non-Member)	

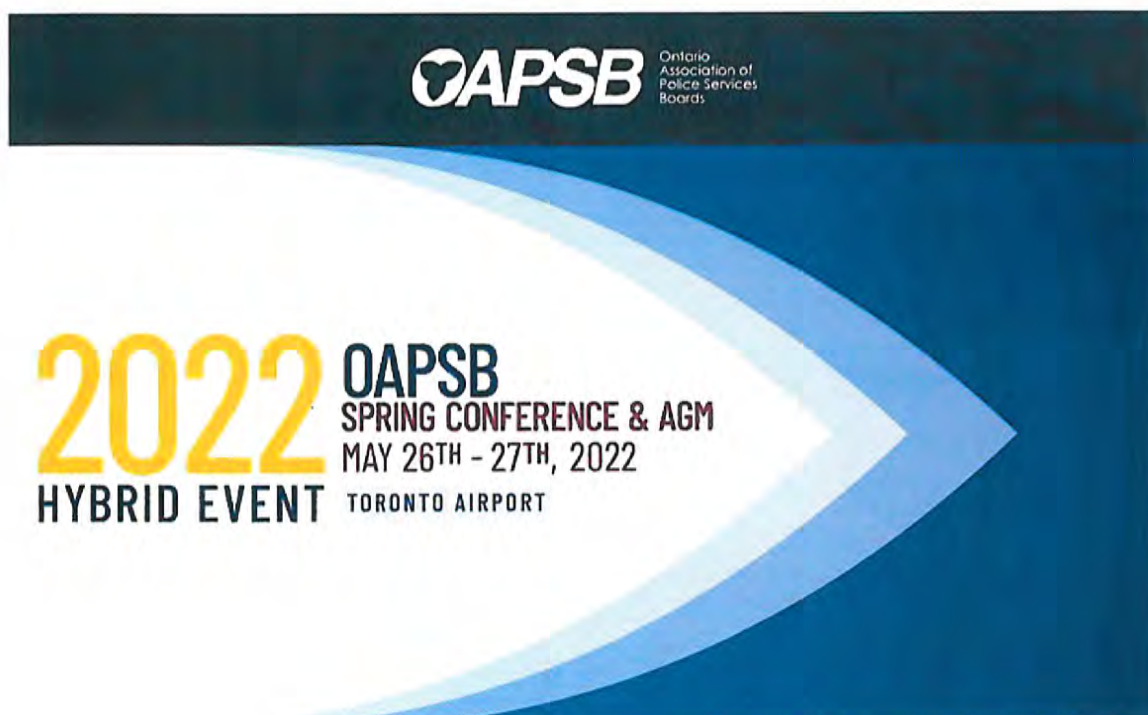
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**SASKATOON BOARD OF
POLICE COMMISSIONERS**

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Leslie LaCelle

From: Lisa MacDonald <holly=connectdot.ca@cmail20.com> on behalf of Lisa MacDonald <holly@connectdot.ca>
Sent: March 2, 2022 9:30 AM
To: board
Subject: Now Hybrid! Register for the 2022 Spring Conference & AGM



NOW HYBRID

**Spring Conference & AGM
May 26 & 27, 2022**

OAPSB Spring Conference Chair Lisa MacDonald invites all members and partners to the 2022 Spring Conference & AGM.

The Ontario Association of Police Service Boards' 2022 Spring Conference and AGM is being held in person AND online on May 26-27, 2022.

The in-person conference will take place at the Toronto Airport Marriott and will be live-streamed to virtual participants through Eventmobi.

Early Bird rates are only available until April 1, 2022.

Registration is now open!

[CLICK HERE TO REGISTER ->](#)

Member and Corporate Sponsorship

Each year we rely on participation and sponsorship. We ask members and organizations to consider sponsoring the Spring Conference & AGM.

Added benefits: Funding received for OAPSB events is used to:

- Minimize costs to members to attend the seminar
- Offset the expenses related to delivering the virtual event and training
- Purchase of virtual technology
- Support the marketing and outreach required to inform and communicate with members
- Provide your organization recognition on our website, eblasts and at the virtual event.
- Deliver upgrades to our education & training to membership

Please contact Holly Doty at oapsb@oapsb.ca or 1-800-831-7727 to take advantage of one or more of these unique sponsorship opportunities listed below.

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GUELPH POLICE SERVICES BOARD

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OFFICE OF THE CHIEF OF POLICE

TO: Chair Robert Carter and Members of the Guelph Police Services Board

DATE: March 9th, 2022

SUBJECT: ViCLAS / MAJOR CASE MANAGEMENT – 2021 Annual Reporting

PREPARED BY: Steve Gill - Inspector Investigative Services

APPROVED BY: Daryl Goetz - Deputy Chief

RECOMMENDATION:

Information only.

SUMMARY:

To provide the Board with an update on the ViCLAS / Major Case Management investigations conducted by the Guelph Police Service in 2021.

REPORT:

Pursuant to the Ontario Police Services Act, ViCLAS Regulation (O.Reg 550/96) and Major Case Management Regulation (O. Reg 354/04) s. 2(1), every Chief of Police shall prepare and submit to the Ministry an annual report setting out the number of ViCLAS submissions and the number of major cases investigated in the previous year.

On January 19th, 2022, Detective Constable Kate Hammond reviewed all major cases for 2021 and reported the Guelph Police Service results to the Ministry of Community Safety and Correctional Services. These results were reviewed by Inspector Steve Gill – Investigative Services.

CORPORATE BUSINESS PLAN:

Guelph Police Service Mission: Through partnerships, we are dedicated to enhancing the quality of life and ensuring the safety of all those who live, work and play in our safe and diverse community.

Compliance with legislation:

1. *Ontario Police Services Act, ViCLAS Regulation (O. Reg 550/96) and Major Case Management Regulation (O.Reg 354/04).*

FINANCIAL IMPLICATIONS:

As with past years the associated costs were outside Investigative Services' operating budget but were recovered in other areas contained within the Guelph Police Service 2021 operating budget. This was primarily due to major case investigations that are difficult to predict and utilize substantial resources.

ATTACHMENTS:

Appendix "A" the 2021 ViCLAS / Major Case Management Annual Report

Appendix "B" Comparison of 2016 – 2021

ViCLAS Annual Report

In accordance with the *Police Services Act*, ViCLAS Regulation (*Ontario Regulation 550/96*), every Chief of Police shall prepare and submit to the Ministry an annual report setting out the number of ViCLAS reports and any other information as requested.

Identify the number of cases in the appropriate categories and submit to the undersigned on or before February 28, 2022.

Police Service:	Report for the Year:	Number of ViCLAS Submissions Total:
	2021	
Homicides or attempts, solved or unsolved		0
Sexual assaults, solved or unsolved		80
Non-parental abductions and attempts		0
Missing person occurrences where circumstances indicate a strong possibility of foul play and the person remains missing		0
Found human remains/unidentified body that are known or suspected to be homicide		0
Luring of a child or attempted luring of a child, solved or unsolved		9
All non-criteria ViCLAS submissions		93
Submitted by:		
Name:	Rank:	Date:
Katherine Hammond	D/Cst	2022 01 19
Email Address:	khammond@guelphpolice.ca	

EMAIL SUBMISSIONS TO:

OPP.GHQ.VICLAS@OPP.CA

MCM Annual Report

In accordance with the *Police Services Act*, Major Case Management Regulation (*Ontario Regulation 354/04*), every Chief of Police shall prepare and submit to the Ministry an annual report.

Identify the number of cases in the appropriate categories and submit to the undersigned on or before February 28, 2022.

Police Service:	Report for the Year:	Number of MCM Investigations Total:
	2021	
Homicides or attempts, solved or unsolved		0
All sexual assaults and attempts, solved or unsolved, including sexual interference, sexual exploitation and invitation to sexual touching		140
Trafficking in persons cases as defined in section 279.01, 279.011 or 279.04 Criminal Code, and attempts		4
Non-familial abductions and attempts		0
Missing person occurrences where circumstances indicate a strong possibility of foul play		0
Missing person occurrences where the person has been missing and unaccounted for more than 30 days		1
Found human remains/unidentified body that are known or suspected to be homicide		0
Criminal harassment where the harasser is not known to the victim		8
Any other cases designated a major case pursuant to the Ontario Major Case Management manual (including discretionary offences and cases where permission to use the software was obtained)		64
Multi-Jurisdictional Major Cases (Yes or No)		No
If yes, please specify the name(s) of police service(s) involved and project name(s)/incident or occurrence number(s):		
Submitted by:		
Name:	Rank:	Date:
Katherine Hammond	D/Cst	2022 01 19
Email Address:	khammond@guelphpolice.ca	

EMAIL SUBMISSIONS TO:

SPCIC@ONTARIO.CA

If you have any questions with regard to completing this report, please contact
the Serial Predator Crime Investigation Coordinator (705) 896-3728

APPENDIX B
ViCLAS / Major Case Management Annual Report
Comparisons

***Note:** Not all incidents where a ViCLAS is submitted meet the MCM requirements for PowerCase data entry and not all MCM incidents meet the requirements for a ViCLAS submission.*

CRITERIA and NON-CRITERIA OFFENCES	Totals					
	2016	2017	2018	2019	2020	2021
Homicides - Solved or Unsolved	1	1	1	0	3	0
Attempted Homicides - Solved or Unsolved	0	0	2	1	2	0
Non-familial / Non-domestic Sexual assaults, solved or unsolved including sexual interference and attempted sexual assaults, sexual exploitation and invitation to sexual touching	88	96	97	104	74	88
Familial / Domestic Sexual assaults, solved or unsolved including sexual interference and attempted sexual assaults, sexual exploitation and invitation to sexual touching	Reported in ViCLAS Non- Criteria	Reported in ViCLAS Non- Criteria	35	41	52	52
Trafficking in persons cases and attempts	N/A	1	1	4	3	4
Non-familial abductions and attempts	0	1	2	0	3	0
Missing person occurrences where circumstances indicate a strong possibility of foul play	0	0	0	0	0	0
Missing person occurrences where the person has been missing and unaccounted for more than 30 days	0	0	0	0	0	1
Found human remains/unidentified body that are known or suspected to be homicide	0	0	0	0	0	0
Criminal harassment where the harasser is not known to the victim	2	0	1	2	7	8
Luring of a child or attempted luring of a child, solved or unsolved	3	2	17	8	24	14
Any other cases designated a major case pursuant to the Ontario Major Case Management manual (Discretionary offences not included in other categories - Trespass by Night, Child Pornography, Indecent Exposure, Indecent Acts, Voyeurism) and "Non Traditional" major cases where permission to use the software was obtained	13	9	42	37	40	47
Any additional ViCLAS submission for non-criteria cases (Not included in other categories)	26	18	0	2	0	3
Multi-Jurisdictional Major Cases	0	0	0	0	0	0



GUELPH POLICE SERVICES BOARD

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OFFICE OF THE CHIEF OF POLICE

TO: Chair Robert Carter and Members of the Guelph Police Services Board

DATE: March 9th, 2022

SUBJECT: **Missing Persons Act, 2018 – Annual Report 2021**

PREPARED BY: Steve Gill, Inspector Investigative Services

APPROVED BY: Judith Sidlofsky Stoffman, Legal Counsel

RECOMMENDATION:

Information only.

SUMMARY:

In accordance with O.Reg.182/19 under the *Missing Persons Act*, 2018, an Annual Report which reflects the number and types of Urgent Demands for records for missing persons investigations requested in the preceding year must be prepared and submitted by every police service in the province by April 1st annually. The information contained in the report must be publicly available by June 1st annually.

The requisite report has now been filed with the Ministry and will be posted on the Service's website as required by the legislation once approved by the board.

CORPORATE BUSINESS PLAN: N/A

FINANCIAL IMPLICATIONS: N/A

ATTACHMENTS:

Annual Report under the Missing Persons Act, 2018 for the year 2021.

In accordance with O.Reg.182/19 under the *Missing Persons Act, 2018* the contents included in this report must be prepared by April 1 of each year, and made publicly available by June 1 of each year.

Data Collection

Period of data collection

Start Date (yyyy/mm/dd)

2021/01/01

End Date (yyyy/mm/dd)

2021/12/31

Name of Police Force

Guelph Police Service

Detachment Location (if applicable)

Unit Number

Street Number

15

Street Name

Wyndham Street South

PO Box

City/Town

Guelph

Province

Ontario

Postal Code

N1H 4C6

Total Number of Urgent Demands made

1

Number of Missing Persons Investigations in which a demand was made

1

Types of records specified in the urgent demands and total number of times that each type of record was included in the urgent demands

Records	Description	Total number of times demanded
Records containing contact information or other identifying information	0	0
Photos, videos, or other records containing visual representation	0	0
Records of telecommunications or records that contain other electronic communications information, including information about signals related to a person's location	0	0
Records of employment information	0	0
Records of personal health information within the meaning of the <i>Personal Health Information Protection Act, 2004</i>	Hospital Records.	1
Records related to services received from a service provider as defined in subsection 2(1) of the <i>Child, Youth and Family Services Act, 2017</i>	0	0
Records that related to a student of an educational institution	0	0
Records containing travel and accommodation information	0	0

Records	Description	Total number of times demanded
Records of financial information	0	0
Other records	0	0



GUELPH POLICE SERVICES BOARD

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OFFICE OF THE CHIEF OF POLICE

TO: Chair Robert Carter and Members of the Guelph Police Services Board

DATE: March 17, 2022

SUBJECT: **Calls for Service Annual Five Year Trends Report (2021)**

PREPARED BY: Jessica Abra, Research Analyst

APPROVED BY: Judith Sidlofsky Stoffman, Legal Counsel

RECOMMENDATION:

For information only.

EXECUTIVE SUMMARY:

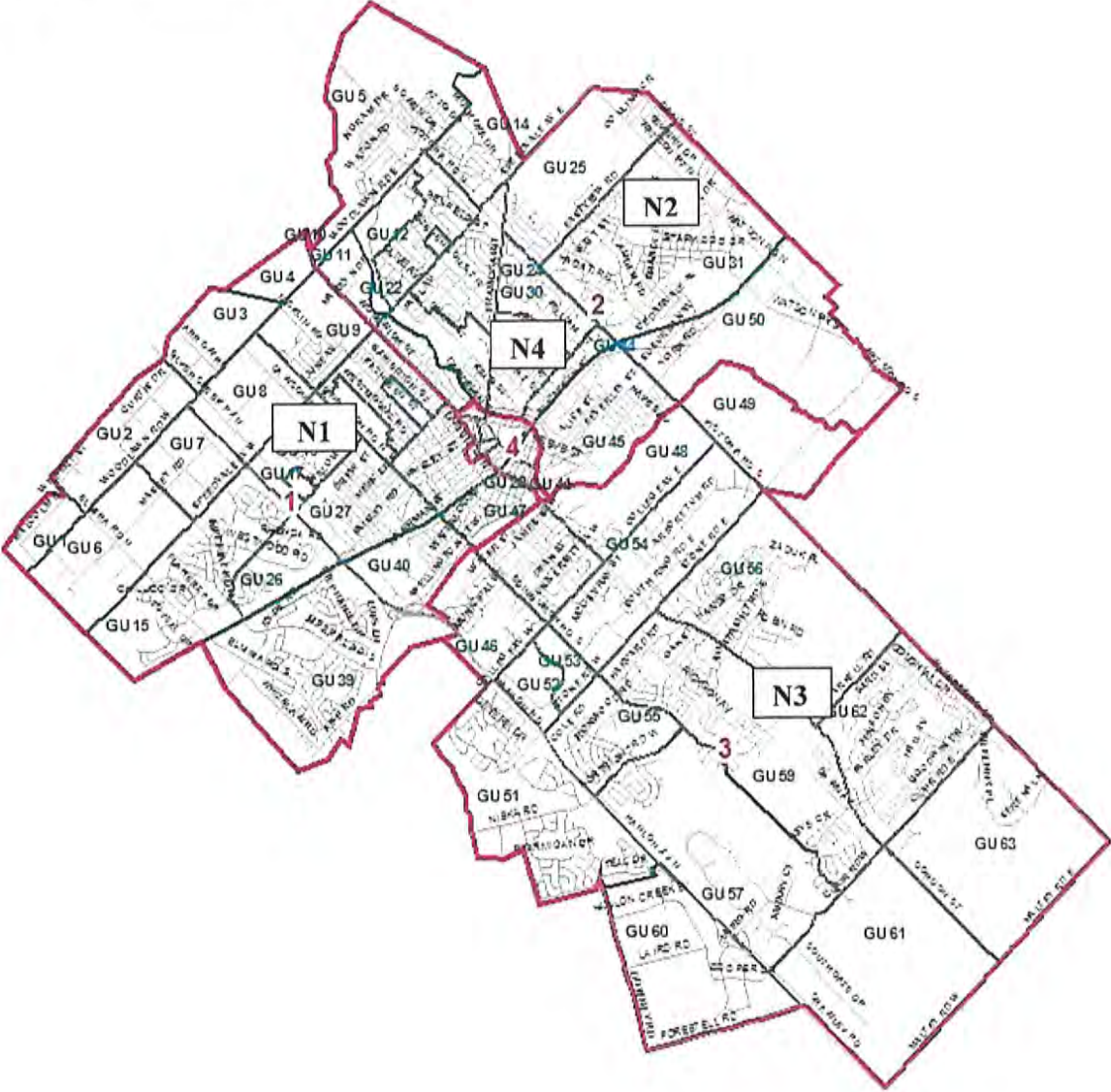
The Research and Development Office of the Legal Services Branch has prepared this report to provide the Guelph Police Services Board a calls for service comparison over the last five years. Calls for service are one measure of demand on police services and officer workload. Median response times are one measure of service delivery. This report summarizes the types of calls received by the Service in terms of priority, neighbourhood, and response times.

- Total calls for service were almost unchanged between 2020 and 2021 and the distribution of calls for service by neighbourhood was stable between 2020 and 2021, likely due to the continuing Covid-19 pandemic driving down demand for policing services.
- 2021 calls by month were distributed similar to previous years, with a spike in October due primarily to accidental 9-1-1 calls/hang-ups; this increase is speculated to be the result of changes made in the function of wireless devices made by the producer of those devices.
- Assist Other Service and Mentally Ill Person calls for service both rose in rank in

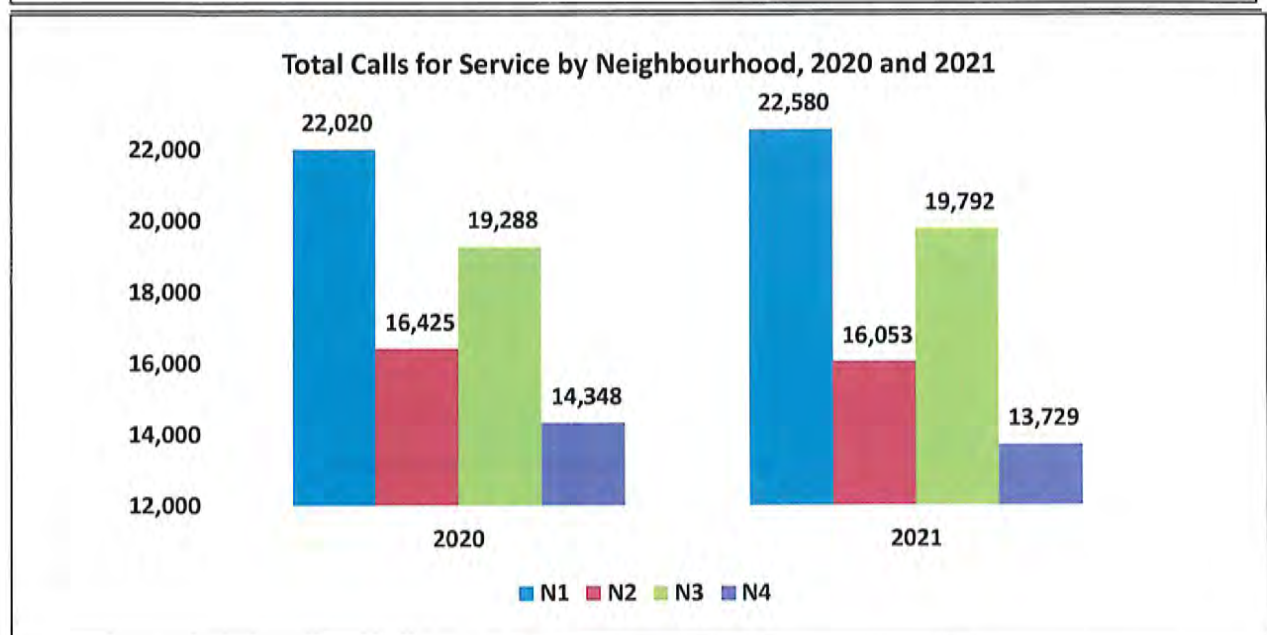
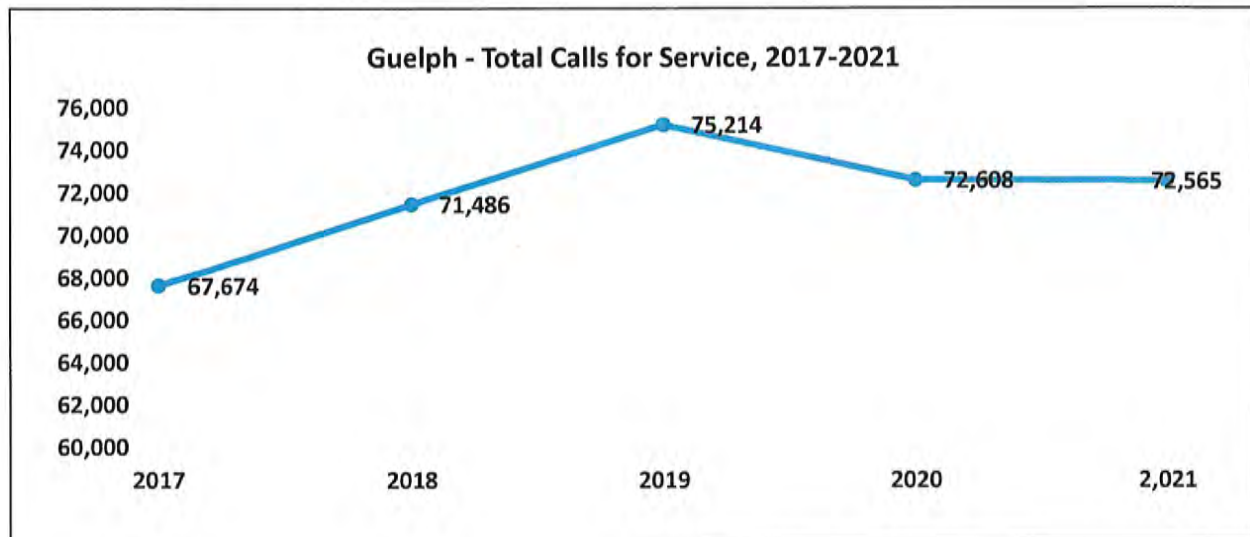
the Service's Top Ten Calls for Service – again, the increase in these types of calls are likely due to the stresses caused by the Covid-19 pandemic and the Guelph Police Service assisting other first responders in dealing with this demand, other law enforcement agencies in particular.

- Youth complaints increased by nearly 72% year to year, a change which may be again attributable to the Covid-19 pandemic; youth were not in school for long periods of time and lost constructive outlets such as sports and community events, which coupled with a large portion of the workforce working from home to be able to observe youth engaging in concerning activity, may have resulted in more calls for service.
- Breach Judicial Order calls for service decreased by 34.2% in 2021. This decrease is likely due to a number of factors, including reduced calls for service during the Covid-19 pandemic and the introduction of Bill C-75, legislation which mandates the release of people as early as possible under the least onerous conditions.
- Guelph's median Priority 1 response time was slightly faster in 2021 and the fastest it has been in the last five years; the response also time decreased in every neighbourhood except N3; the response time there was 39 seconds slower in 2021.

Policing Neighbourhoods



Call Volume: Calls for Service



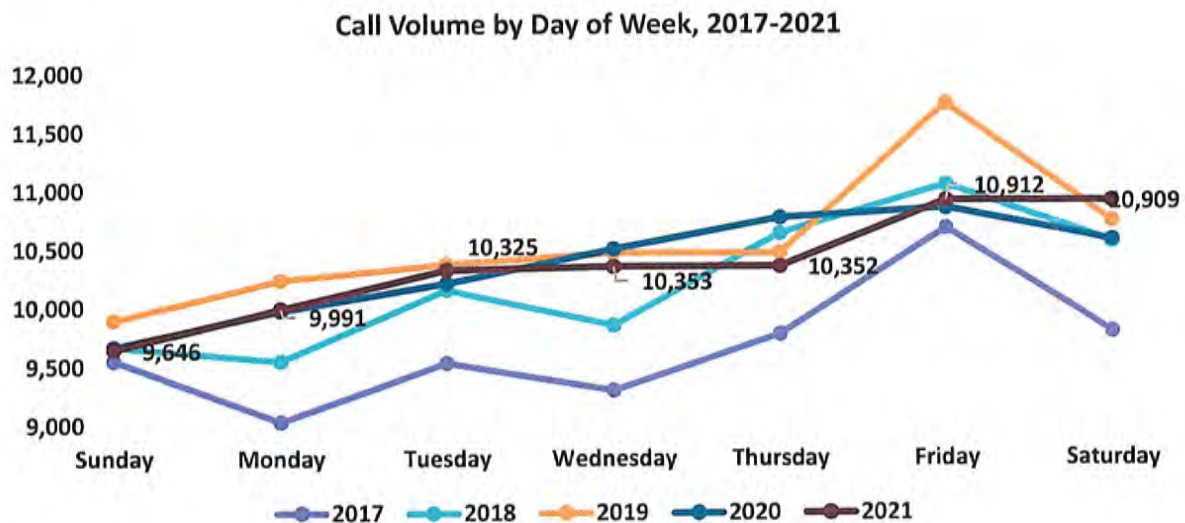
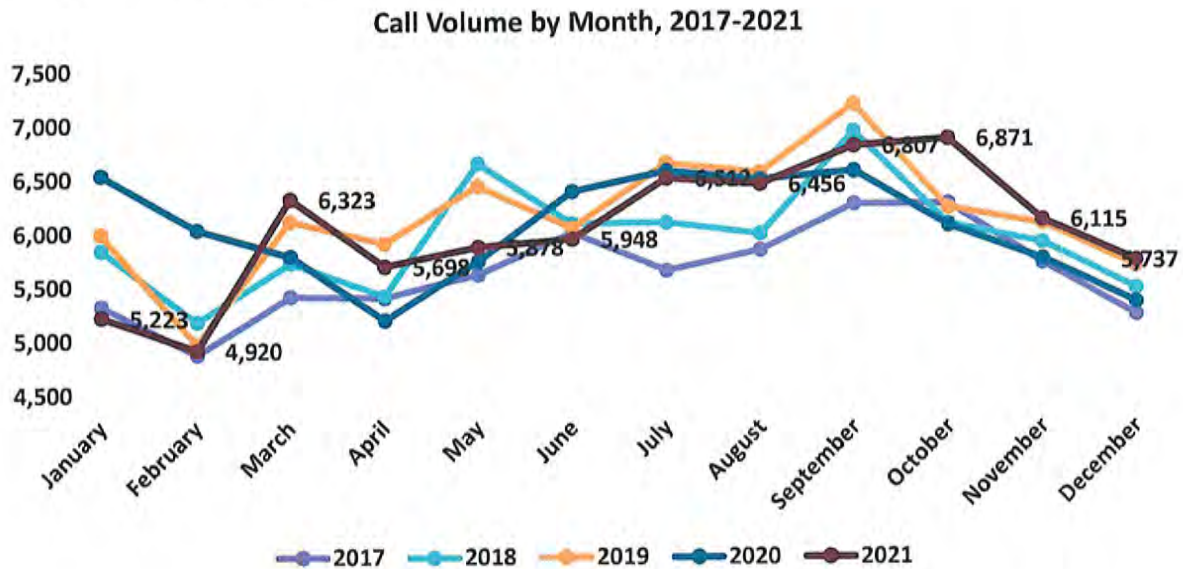
Call Volume: Priority Status

Call Volume by Priority Status	2021	2020	2019	2018	2017
1 Immediate	1,116	1,004	1,195	1,275	1,387
2 Urgent	12,374	12,687	12,311	12,340	11,741
3 Prompt	6,349	6,844	6,956	6,896	6,639
4 As zone officer becomes available	15,220	14,741	15,306	14,427	14,726
5 Differential police response	1,057	1,271	1,558	1,701	1,612
6 Collision reporting centre	897	919	1,331	1,277	1,199
7 Officer initiated	8,367	9,821	11,009	11,447	9,844
8 Proactive	593	510	413	450	408
9 Administrative (Communications alert)	26,590	24,811	25,133	21,673	20,162

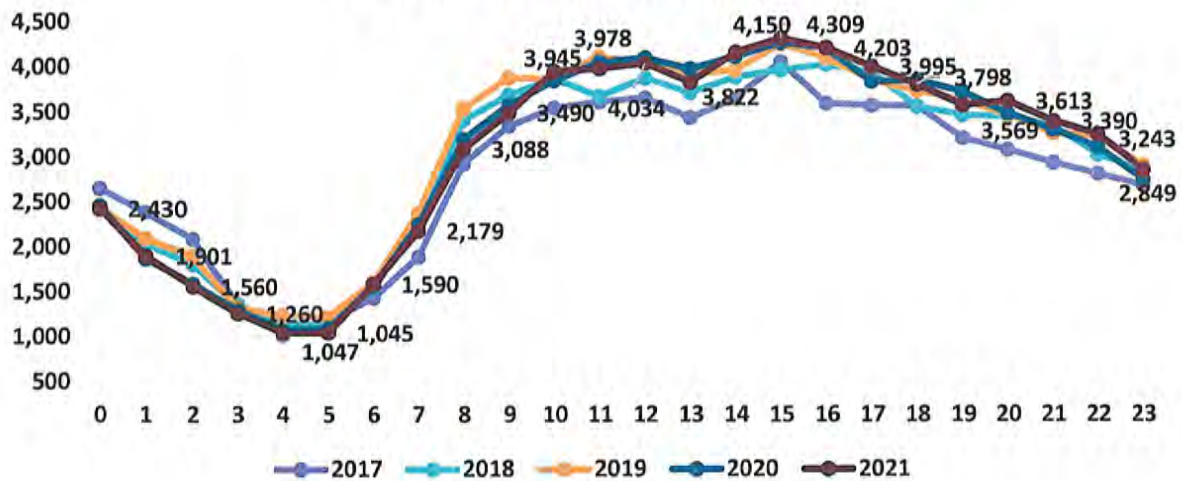
- **Priority 1 calls increased slightly in 2021:**
 - Robbery and Alarm calls decreased.
 - Disturbance, Personal Injury Motor Vehicle Collision, Fire, and Offensive Weapon calls increased
- **Priority 2 and 3 calls decreased in 2021:**
 - Suspicious Person, Unwanted Person, Domestic and Suspicious Vehicle calls decreased
 - Mentally Ill Person and Injured/Sick Person calls increased
 - Check/Insecure Premises, Alarm, Missing Person, and Fraud – General, Breach Judicial Order and Assault calls decreased
 - Disputes and Break and Enter calls increased.
- **Priority 4 calls increased by 479 in 2021:**
 - Administrative/Routine Detail calls showed the greatest decrease
 - Compassionate to Locate, Bylaw Complaint, Assist Other Service and Youth Complaint calls increased
- **Priority 5, 6, and 7 calls all decreased in 2021:**
 - Lost and Found Property calls, Property Damage Motor Vehicle Collisions and Vehicle Stops and Escorts decreased
 - Arrest and Person Stop calls increased
- **Priority 8 calls increased in 2021:**
 - More Selective Traffic Enforcement initiatives led to an increase in Priority 8 calls
- **Priority 9 calls increased in 2021:**
 - These calls are administrative in nature and include 9-1-1 hang-ups

- There was an increase of 1,278 unintentional mistake 9-1-1 calls and 1,237 Filed 9-1-1 calls between 2020 and 2021

Call Volume: Time Dimensions



Call Volume by Hour of Day, 2017-2021



Call Volume: Call Type (Priority 1 through 4 calls only)

Top 10 Calls for Service	2021	2020	2019	2018	2017
Compassionate to Locate	1 (3,673)	1 (3,563)	1 (3,988)	1 (3,720)	1 (3,327)
Bylaw Complaint	2 (3,180)	2 (2,982)	3 (2,550)	3 (2,353)	3 (2,752)
Suspicious Person	3 (2,689)	3 (2,867)	2 (2,670)	2 (2,942)	2 (3,047)
Assist Other Service	4 (2,092)	6 (1,826)	9 (1,550)	7 (1,691)	6 (1,762)
Mentally Ill Person	5 (2,026)	8 (1,744)	10 (1,281)	11 (1,032)	11 (999)
Unwanted Person	6 (1,861)	4 (2,101)	7 (1,793)	6 (1,995)	8 (1,491)
Administrative/Routine Detail	7 (1,725)	5 (1,959)	4 (2,090)	4 (2,048)	4 (2,211)
Domestic	8 (1,656)	7 (1,799)	6 (1,826)	8 (1,594)	7 (1,660)
Theft Under	9 (1,628)	9 (1,661)	5 (2,083)	5 (2,031)	5 (1,984)
Driving Complaint	10 (1,504)	10 (1,453)	8 (1,665)	9 (1,444)	9 (1,483)

- **Compassionate to Locate calls remained the top call type in 2021**
 - 2,594 of these calls were Check Wellbeing calls.
- **By-law Complaints were again the second-highest call type in 2021**
 - As these calls are attended solely by by-law officers police resources are not impacted except for dispatching these calls.
- **Suspicious Person calls remained the third most frequent call in 2021**
- **Assist Other Service calls were the fourth most common call in 2021**
- **Mentally Ill Person calls rose in absolute number and in ranking to the fifth most frequent call in 2021**
 - This is a significant rise of three places from eighth most frequent in 2020.

Call Volume: Call Type by Neighbourhood (Priority 1 through 4 calls only)

Top Calls for Service	N1	N2	N3	N4
Compassionate to Locate	(1) 1,408	(1) 927	(2) 928	(4) 403
Suspicious Person	(2) 974	(2) 703	(4) 549	(3) 459
Bylaw Complaint	(3) 823	(3) 678	(1) 1, 528	(10) 147
Mentally Ill Person	(4) 776	(5) 502	(5) 528	(7) 220
Unwanted Person	(5) 744	(10) 284	(11) 263	(2) 569
Theft Under	(6) 741	(9) 292	(9) 408	(8) 187
Domestic	(7) 701	(7) 369	(8) 457	(11) 127
Assist Other Service	(8) 657	(4) 547	(3) 646	(6) 234
Dispute	(9) 586	(8) 320	(6) 494	(13) 95
Driving Complaint	(10) 494	(6) 419	(7) 472	(15) 88
Injured/Sick Person	(11) 356	(14) 198	(14) 191	(5) 250
Administrative/Routine Detail	(13) 313	(13) 217	(17) 141	(1) 1,051
Check/Insecure Premises	(16) 236	(15) 194	(13) 192	(12) 104
Alarm	(17) 220	(20) 96	(10) 278	(14) 90
Fraud - General	(21) 134	(18) 109	(16) 147	(16) 88
Breach Judicial Order	(38) 53	(41) 32	(43) 17	(9) 169

- **Bylaw Complaints and Mentally Ill Person calls were less prevalent in N4**
 - This is likely due to the less residential nature of that area.
- **N1 and N2 are similar in call type**
 - Unwanted Person calls were more prevalent in N1 than in the other neighbourhoods.
- **Assist Other Service calls ranked higher in both N2 and N3**
 - The greatest number of such calls were in N1.

Call Volume – Variance

Note: includes only Priority 1 through 4 calls for service with over 30 occurrences in a year

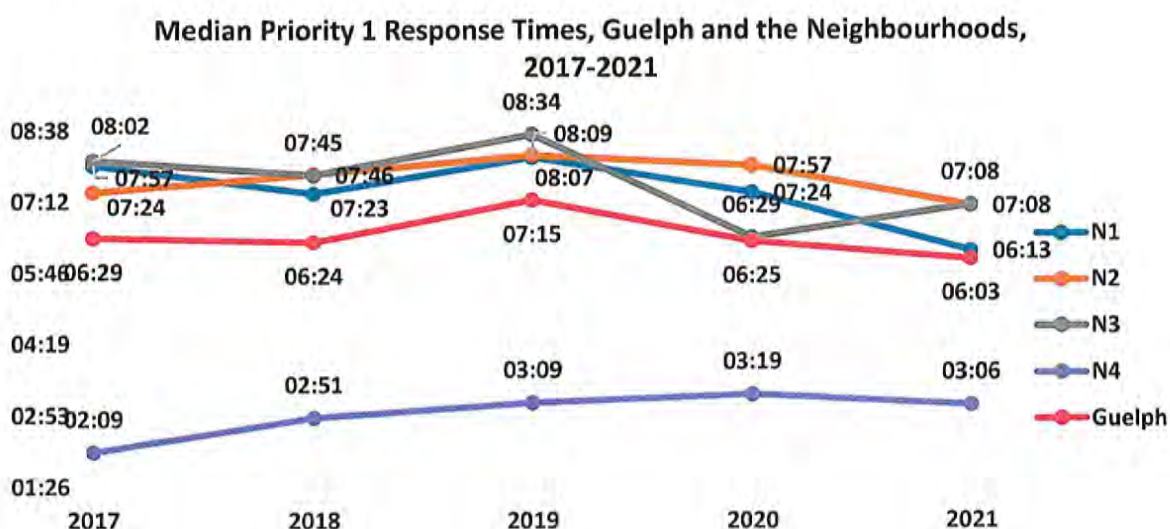
Call Types with the Greatest Variance (Top 10)	2021	2020	Variance
Youth Complaint	328	191	71.7%
Fire	163	119	37.0%
Breach Judicial Order	271	412	-34.2%
Child Custody and Access	79	117	-32.5%
Attempt Suicide	153	222	-31.1%
Drugs	159	221	-28.1%
Animal Complaint Non-Bylaw	196	158	24.1%
Fraud – General	479	608	-21.2%
Injured/Sick Person	998	834	19.7%
Motor Vehicle Collision – Personal Injury	339	286	18.5%

Calls of Interest (red indicates an increase in call volume, green a decrease)

Call Type	2021	2020	2019	2018	2017
Mental Health	2,028	1,745	1,317	1,035	999
Attempt Suicide	153	222	334	328	312
Compassionate to Locate - Check Wellbeing	2,594	2,456	2,916	2,514	2,269
Domestic Violence	1,658	1,801	1,862	1,596	1,660
Intoxicated Person	164	183	287	380	473
Drugs	160	229	245	286	239
B&E - Residential	304	334	431	603	515
B&E - Commercial	232	156	159	191	119
Theft from Vehicles	341	471	1,167	911	513
Stolen Vehicles & Attempts	190	166	202	209	176
MVC - Property Damage	2,391	2,286	2,827	2,777	2,039
MVC - Personal Injury & Hit & Run	483	425	616	593	536
Impaired Driver	142	135	126	137	133

Median Response Times to Calls for Service

- **Guelph's median Priority 1 response time was 22 seconds faster in 2021**
 - This is the fastest it has been in the last five years.
- **Response time decreased in every neighbourhood except N3** where the time was 39 seconds slower in 2021 despite being 13 seconds faster in N4 and 49 seconds faster in N1 and N2.



CORPORATE BUSINESS PLAN: N/A

FINANCIAL IMPLICATIONS: N/A

ATTACHMENTS: N/A