



## **Guelph Police Services Board**

PO Box 31038, Willow West Postal Outlet, Guelph, Ontario N1H 8K1  
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### **Open Meeting**

### **Minutes – November 17, 2022**

An Open meeting of the Guelph Police Services Board was held by teleconference call on November 17, 2022, pursuant to sections 11.4 and 20.7 of Guelph Police Services Board By-Law 136 (2009), commencing at 2:30 p.m.

**Present:** R. Carter, Chair  
P. McSherry, Vice-Chair  
C. Guthrie, Member  
J. Armstrong, Member  
L. LaCelle, Executive Assistant  
G. Cobey, Chief of Police  
D. Goetz, Deputy Chief of Police  
J. Sidlofsky Stoffman, Legal Counsel  
J. Allsop, Executive Assistant

**Regrets:** C. Billings, Member

**Guest:** David Lee, Director, University of Guelph Campus Safety Office

#### **1.0 Welcome and Introductions**

#### **2.0 Meeting Called to Order and Territorial Acknowledgment**

Chair Carter called the meeting to order at 2:37 p.m. by teleconference call between the attendees and gave Territorial Acknowledgement.

#### **3.0 Declaration of Conflict or Pecuniary Interest**

There were no declarations of conflict or pecuniary interest.

#### **4.0 Closed Session Resolutions**

**Moved by:** J. Armstrong

**Seconded by:** P. McSherry

**THAT** the Guelph Police Services Board support the Cops and Kids Christmas Campaign in the amount of \$1,000.00, with funds to be paid from the Community Account.

**- CARRIED -**

## **5.0 Presentations/Delegations**

### **5.1 University of Guelph Campus Safety Office Annual Report – Mr. David Lee**

Mr. David Lee, Director, University of Guelph Campus Safety Office, provided the Board with an update as per the annual report that was included in the meeting package. Highlights of the report include:

- The Campus Safety office consists of the Director, two Staff Sergeants, four Sergeants, 12 Constables, four Dispatchers, and an Administrative Assistant. The Sergeants and Constables are assigned to four platoons and operate on twelve hour shifts.
- In 2021, the Emergency Management Unit identified that there was a change taking place in the Campus Control Group as new members were being added and others were leaving. The Emergency Management Unit identified a gap and as a result created a “Role Guide” designed to assist members of the Campus Control group to quickly access information pertaining to their roles and responsibilities.
- In early 2021, the University of Guelph partnered with App Armour and merged with the “Safe Gryphon App” where a quick sign-up button on the “Safe Gryphon” home pages has been added. The merging of the two allows the campus community quick access to the UofG Alert sign up without having to go through a process of downloading another app.
- The 2021-2022 Bike Patrol year continued with nine officers from the Campus Safety Office actively patrolling the campus. Officers continue to be involved in bike theft tracking and bike theft surveillance projects.
- The Auxiliary program features Criminal Justice and Public Policy (CJPP) students enrolled at the University of Guelph who have an aspiration towards a career in policing. For the 2021-2022 academic year, the Campus Safety Office welcomed four auxiliary students.
- The Fire Safety team, which works under the Campus Safety Office umbrella, consists of two Fire Safety Officers who provide ongoing training, education, fire safety consulting, as well as emergency response to all fire related calls for service on the main Guelph campus.
- The Campus Safety Office works closely with the First Response Team (FRT), a student-run team of volunteers who provide on-call and special event coverage to the UofG community and its visitors in the form of emergency first-aid services. As of September 2021, the FRT returned to service after being off call since March 2020 due to the pandemic.

- In 2021-2022, a total of 10,816 dispatch calls were received.
- In 2021-2022, there were 27 Criminal Code charges, 227 Provincial Offence Charges, and 78 UofG Non-Academic Charges.
- Bike theft numbers are up significantly, with 62 thefts in 2021-2022. More active patrols in the bike areas are needed to provide a visual deterrent.
- The number of break and enters have gone down, possibly due to the increase in the number of proactive patrols on campus.
- The IMPACT team has been an enormous benefit to the Campus Safety Office, assisting with mental health calls on campus. The quality of care provided to students is the best it's ever been. In 2021-2022, 24 calls for assistance occurred.
- There were 10 charges laid under the Ontario Re-Opening Act.

Chair Carter thanked David Lee for the report and presenting to the Board.

Chief Cobey also thanked David Lee for the presentation to the Board and the strong working relationship between the University of Guelph Campus Safety Office and the Service.

D. Lee left the meeting at 3:03 p.m.

C. Guthrie joined the meeting at 3:03 p.m.

## **6.0 Approval of Agenda**

**Moved by** P. McSherry

**Seconded by** J. Armstrong

**THAT** the Guelph Police Services Board approve the Open Meeting agenda.

**- CARRIED -**

## **Part 1 – Consent Agenda**

**Moved by** J. Armstrong

**Seconded by** P. McSherry

**THAT** the Consent Agenda items be approved.

**- CARRIED -**

## **6.1 Approval of Minutes of the Open Meeting, October 27, 2022**

**Moved by** J. Armstrong

**Seconded by** P. McSherry

**THAT** the Guelph Police Services Board approve the Open Meeting minutes of October 27, 2022.

**- CARRIED -**

## **6.2 Human Resources Report – Member Appointments**

**THAT** Luisa Watson be appointed as a full-time member of this Service effective November 28, 2022.

**FURTHER THAT** Madison Fournier be appointed as a temporary civilian member of this Service effective November 8, 2022.

## **6.3 Board Correspondence Report**

That the report titled "Board Correspondence Report – Open Meeting," and dated November 17, 2022, be received for information.

## **Part 2 – Discussion Agenda**

### **6.4 Chief's Monthly Report**

- Chief Cobey thanked Chair Carter for his tenure on the Board, particularly leading the Board through the complex global pandemic.
- Chief Cobey mentioned that throughout his tenure, Chair Carter demonstrated a sincere commitment to the community and thanked Chair Carter on behalf of the community for his service and expertise.
- Chair Carter thanked the Chief for his kind words and indicated that it has been a pleasure and honour to serve as Chair, and commended the leadership provided to the Service by the Chief and Deputy Chief.
- Chair Carter also thanked Board members for their support during his time on the Board and wished everyone the best going forward.
- C. Guthrie thanked Chair Carter for his service and noted that he has been a great Chair and a great friend.

## **6.5 New Business**

- None

## **7.0 Information Items**

- Next Open Meeting: Thursday, December 15, 2022, 11:30 a.m. via Teams meeting, livestreamed on YouTube.

## **8.0 Adjournment**

**Moved by** C. Guthrie

**Seconded by** J. Armstrong

**THAT** the Open meeting of the Guelph Police Services Board rise and recess at 3:12 p.m.

**- CARRIED -**

"Robert Carter"

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R. Carter, Chair

"Leslie LaCelle"

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L. LaCelle, Executive Assistant