



Guelph Police Services Board

PO Box 31038, Willow West Postal Outlet, Guelph, Ontario N1H 8K1
Telephone: (519) 824-1212 #7213 Email: board@guelphpolice.ca

Open Meeting Agenda

Thursday, January 18, 2024; 2:30 p.m.

Location: Electronic Meeting

[Click here to access meeting via YouTube](#)

Closed Session: 1:00 p.m.

Open Session: 2:30 p.m.

- | | | |
|-----------------------------|---|-------------|
| 1.0 | Welcome and Introductions | |
| 2.0 | Meeting Called to Order, Territorial Acknowledgment | |
| 3.0 | Declarations of Conflict or Pecuniary Interest under the Municipal Conflict of Interest Act | Information |
| 4.0 | Closed Session Resolutions (if any) | Decision |
| 5.0 | Presentations/Delegations | |
| 6.0 | Approval of Agenda | Decision |
|
<u>PART 1 - CONSENT</u> | | |
| | <i>Items on the Consent Agenda can be approved in one motion. Prior to the motion being voted on, a member of the Board may request that an item be moved to the Discussion Agenda.</i> | Decision |
| 6.1 | Approval of the Open Meeting Minutes dated December 14, 2023 | Decision |
| 6.2 | Human Resources Report – Member Appointments | Decision |
| 6.3 | Budget Signing Authorities | Information |
| 6.4 | Acting Chief and Deputy Chief of Police appointment | Information |
| 6.5 | Professional Standards Q4 Report (2023) | Information |
| 6.6 | Board Correspondence Report | Information |

6.7 Membership Renewals for 2024 Decision

6.7.1 Ontario Association of Police Services Boards
and Canadian Association of Police Governance

6.8 Grant Funded Capital Projects Decision

PART 2 – DISCUSSION

6.9 Board Meeting Format (verbal) Decision

6.10 Chief's Monthly Report (verbal) Information

6.11 New Business

7.0 Information Items

- Next Open Meeting: Thursday, February 15, 2024, at 2:30 p.m.

8.0 Adjournment Decision



PRIDE SERVICE TRUST

Guelph Police Services Board

PO Box 31038, Willow West Postal Outlet, Guelph, Ontario N1H 8K1
Telephone: (519) 824-1212 #7213 Email: board@guelphpolice.ca

Open Meeting

Minutes – December 14, 2023

An Open meeting of the Guelph Police Services Board was held by teleconference call on December 14, 2023, pursuant to sections 11.4 and 20.7 of Guelph Police Services Board By-Law 136 (2009), commencing at 2:30 p.m.

Present: P. McSherry, Chair
J. Armstrong, Vice-Chair
C. Guthrie, Member
L. LaCelle, Executive Assistant
G. Cobey, Chief of Police
D. Goetz, Deputy Chief of Police
S. Gill, Deputy Chief of Police
J. Sidlofsky Stoffman, Legal Counsel
J. Millson, Executive Assistant

Regrets: P. Allt, Member, A. Sharma, Member

1.0 Welcome and Introductions

Chair McSherry welcomed everyone to the December 14, 2023, Guelph Police Services Board meeting.

2.0 Meeting Called to Order and Territorial Acknowledgment

Chair McSherry called the meeting to order at 2:35 p.m. by teleconference call between the attendees and gave the Territorial Acknowledgement.

3.0 Declaration of Conflict or Pecuniary Interest – None

4.0 Closed Session Resolutions – None

5.0 Presentations/Delegations – None

6.0 Approval of the Agenda

Moved by J. Armstrong

Seconded by C. Guthrie

THAT the Guelph Police Services Board approve the Open Meeting agenda.

- CARRIED -

Part 1 – Consent Agenda

Moved by C. Guthrie
Seconded by J. Armstrong
THAT the Consent Agenda items be approved.
- CARRIED –

6.1 Approval of the Open Meeting Minutes dated November 16, 2023

Moved by C. Guthrie
Seconded by J. Armstrong
THAT the Guelph Police Services Board approve the Open Meeting minutes of November 16, 2023.
- CARRIED -

6.2 Human Resources Report – Member Appointments

THAT Chantel Bennett be appointed as a full-time member of this Service effective December 4, 2023.

FURTHER THAT Robert Cole be appointed as a full-time member of this Service effective December 4, 2023.

FURTHER THAT William Sran be appointed as a temporary civilian member of this Service effective January 2, 2024.

6.3 Board Subcommittee Appointments for 2024

THAT the Guelph Police Services Board approve the following recommendations to the Board standing committees for 2024.

Collective Bargaining:

P. McSherry (Chair)
J. Armstrong

Finance:

P. Allt (Chair)
C. Guthrie
P. McSherry

Policy Review:

J. Armstrong (Chair)
A. Sharma
P. McSherry

Performance Appraisal:

P. McSherry
C. Guthrie
P. Allt
J. Armstrong
A. Sharma

6.4 Board Correspondence Report

THAT the report titled "Open Meeting – December 14, 2023 Board Correspondence Report," and dated December 14, 2023, be received for information.

Part 2 – Discussion Agenda

6.5 Appointment of Board Chair and Vice-Chair for 2024

Chair McSherry called for nominations for the positions of Chair and Vice-Chair of the Guelph Police Services Board for 2024.

Moved by J. Armstrong

Seconded by C. Guthrie

THAT Peter McSherry be appointed to the position of Chair of the Guelph Police Services Board for 2024; and

Moved by C. Guthrie

Seconded by J. Armstrong

THAT Jane Armstrong be appointed to the position of Vice-Chair of the Guelph Police Services Board for 2024.

- CARRIED -

6.6 2024 Board Meeting Dates and Format

Chair McSherry opened discussion pertaining to the meeting dates and format for 2024.

Given that two members of the Board aren't present at the meeting, it was suggested that this item be revisited and reconsidered in January.

Moved by C. Guthrie

Seconded by J. Armstrong

THAT the Guelph Police Services Board refer this matter to the January 18, 2024 Board meeting.

- CARRIED -

6.7 **Chief's Monthly Report**

Chief Cobey thanked the Board and the community for their support over the last year. 2023 brought with it unprecedented call volumes.

The Chief recognized the service and sacrifice that Members and their families continue to make.

6.8 New Business – None

7.0 Information Items

- Next Open Meeting: Thursday, January 18, 2024, 2:30 p.m., via Teams meeting, livestreamed on YouTube.

8.0 Adjournment

Moved by J. Armstrong

Seconded by C. Guthrie

THAT the Open meeting of the Guelph Police Services Board rise and recess at 2:47 p.m.

- CARRIED -

P. McSherry, Vice-Chair

L. LaCelle, Executive Assistant



GUELPH POLICE SERVICES BOARD
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OFFICE OF THE CHIEF OF POLICE

TO: Chair Peter McSherry and Members of the Guelph Police Services Board

DATE: Thursday, January 18, 2024

SUBJECT: Member Appointments

PREPARED BY: Kelley McKeown, HR and Occupational Health, Safety & Wellness Manager

APPROVED BY: Daryl Goetz, Deputy Chief of Administration

RECOMMENDATION:

THAT the Guelph Police Services Board review and approve member appointments as reported.

SUMMARY:

A proposal for staff appointments is presented to the Guelph Police Services Board for review and approval.

REPORT:

A board motion is required to appoint Danielle Driscoll and Andrew Kamenz as full-time members of this Service effective January 15, 2024. They have accepted Cadet in Training positions and will be attending the Basic Constable Training Program at the Ontario Police College commencing March 8, 2024.

Danielle is a graduate of the Bachelor of Community and Criminal Justice Degree program at Conestoga College and was previously employed by Homewood Health Centre as a Security Guard and as an Emergency Supply Teacher with the Wellington Catholic District School Board.

Andrew is a graduate of Wilfrid Laurier University with a Bachelor's Degree in Criminology and was previously employed by both Murray's Millwood Manor as a monitoring officer with Corrections Canada and at the Nike Factory Store.

MOVED THAT

- Danielle Driscoll and Andrew Kamenz be appointed as full-time members of this Service effective January 15, 2024.

FURTHER THAT:

A board motion is required to appoint Ashley Wong-Ribeiro as a Police Communicator-Dispatcher with our Service effective January 2, 2024.

Ashley is a graduate of the Social Service Worker program at Humber College and obtained a Bachelor of Arts at the University of Guelph. Ashley has over three years of experience as a Communicator with Peel Regional Police Service.

MOVED THAT

- Ashley Wong-Ribeiro be appointed as a full-time member of this Service effective January 2, 2024.

FURTHER THAT

A board motion is required to appoint Brett Vanderwoude as a Police Communicator-Dispatcher with our Service effective January 2, 2024.

Brett is a graduate of the 911 and Emergency Services Communications program at Seneca College and obtained a Bachelor of Physical and Health Education from Laurentian University. Brett has over two years of experience as an Ambulance Communications Officer with the Ministry of Health – Emergency Health Services Division.

MOVED THAT

- Brett Vanderwoude be appointed as a full-time member of this Service effective January 2, 2024.

CORPORATE BUSINESS PLAN:

Guelph Police Service is committed to attracting, recruiting, developing and retaining members in a manner that will support a workplace that is reflective of our community. By doing so, the Service will achieve excellence in our service delivery and provide quality and innovative services that are valued by our stakeholders.

FINANCIAL IMPLICATIONS:

The compensation and benefit costs for these positions will be contained within the overall budget.

ATTACHMENTS:

Nil



GUELPH POLICE SERVICES BOARD
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CHAIR'S OFFICE, GUELPH POLICE SERVICES BOARD

TO: Vice-Chair Peter McSherry and Members of the Guelph Police Services Board

DATE: Thursday, January 18, 2024

SUBJECT: BUDGET SIGNING AUTHORITY

PREPARED BY: Sarah Purton, Manager of Financial Services

APPROVED BY: Daryl Goetz, Deputy Chief of Police

RECOMMENDATION:

For information.

SUMMARY:

In accordance with the Board's Financial Policy BD-01-001, section 7.1, the Chief of Police is required to submit to the Board a copy of the signing authority for the Guelph Police Service budget when changes are made to the document. Furthermore, the Board reporting schedule includes a Budget signing authority report in the month of January.

REPORT:

Please find the attached signing authorizations by program area for the year 2024. The signing authority list identifies the signing limit dollar amount by business unit or capital project for specific positions within the Guelph Police Service. This ensures appropriate segregation of duties between the requestor and the approver of expenditures and encourages fiscal accountability. The attached schedule provides the updated 2024 signing authority master for information. Changes are summarized as follows:

- Minor administrative changes to the signing authority sheet in order to better reflect organizational structure and responsibilities and job titles. This information has also been supplied to the City Finance department.

- Removal of capital projects that have been completed.
- Addition of capital projects to align with the Board and Council approved 2024 capital budget.
- Addition of PS0112 Preventing Auto Theft Program as outlined in the Board Report titled "Grant Funded Capital Projects" dated January 18, 2024.

STRATEGIC PLAN 2019 – 2023:

Priority 2: Organizational Health and Service Effectiveness - The need to review police resources and how they are deployed to better meet the needs of the community and members.

FINANCIAL IMPLICATIONS AND/OR RISKS:

A signing authorization list is one effective tool to assist in maintaining proper internal controls and ensure expenditures are within budget in an organization.

ATTACHMENTS:

Appendix 1: Guelph Police Service Signing Authorities



Appendix 1: Guelph Police Service Signing Authorities

Effective Jan 18, 2024

Cost Centre	Business Unit Authority	Signing Limit	
All Cost Centres	Chief of Police	Up to and more than \$1,500,000	note 1, 2, 3
All Cost Centres	Deputy Chief of Police - Administration	Up to and more than \$1,500,000	note 1, 2, 3
All Cost Centres	Deputy Chief of Police - Operations	Up to and more than \$1,500,000	note 1, 2, 3
712-0100, 712-0200, 712-0201, 712-0222, 712-0410, 712-0460, 712-0520, 712-0550, 712-0585, 712-0600	Executive Assistant, Chief, Legal and Executive Services of Police	\$5,000	
712-0100, 712-0200, 712-0201, 712-0222, 712-0410, 712-0460, 712-0520, 712-0550, 712-0585, 712-0600	Executive Assistant, Deputy Chief Operations and Administration	\$5,000	
712-0100, 712-0410	Legal Counsel	\$25,000	
712-0222, 712-0460, 712-0520, 712-0550, 712-0585	Inspector, Executive Services	\$25,000	note 4
712-0420, 712-0500, 712-0565	Administrative Services Assistant	\$1,500	
712-0210 to 712-0224, 712-0270, 712-0521	Inspector, Neighbourhood Services Patrol	\$25,000	note 4
712-0522, 717-0100	Inspector, Neighbourhood Services Field Support	\$25,000	note 4
712-0211 to 712-0214	Staff Sergeant, Neighbourhood Services Patrol	\$5,000	
712-0224, 712-0521, 712-0522, 717-0100	Sergeant, Youth and Community Services	\$5,000	
712-0216, 712-0220, 712-0270	Staff Sergeant, Traffic, Tactics and Rescue and Canine	\$5,000	
712-0210 to 712-0224, 712-0270, 712-0521 712-0522, 717-0100	Administrative Assistant - Neighbourhood Services	\$1,500	
712-0220	Sergeant, Tactics and Rescue	\$5,000	
712-0270	Sergeant, Traffic	\$5,000	
712-0222, 712-0300 to 712-0330	Inspector, Investigative Services	\$25,000	note 4
712-0300 to 712-0330	Staff Sergeant, Investigative Services	\$5,000	
712-0320, 712-0321	Staff Sergeant, Drugs/Intelligence	\$5,000	
	Sergeant, Drugs	\$5,000	
	Sergeant, Intelligence	\$5,000	
712-0350	Staff Sergeant, Communications	\$5,000	
712-0340	Staff Sergeant, Court Services	\$5,000	
712-0420	Manager, Information System Services	\$100,000	
712-0450	Manager, Data Services	\$25,000	
All Cost Centres	Inspector, Administrative Services	\$150,000	

712-0520, 712-0550	Staff Sergeant, Professional Development and Recruiting	\$5,000	
	Sergeant, Professional Development and Recruiting	\$5,000	
712-0510, 712-0560	Manager, Human Resources and Occupational Health, Safety and Wellness	\$25,000	note 1
712-0500, 712-0520, 712-0540, 712-0580	Manager, Financial Services	\$25,000	note 1, 2
712-0570, 712-0571	Facilities Coordinator Manager, Facilities	\$25,000	
712-0600	Chair, Guelph Police Services Board	\$10,000	
712-0600	Executive Assistant, Guelph Police Services Board	\$5,000	
717-0100 712-0521	School Safety Officer	\$600	
712-0520 training object codes: 3401-3405	All Inspectors and Civilian Managers	\$25,000	

Capital Project	Business Unit Authority	Signing Limit	
All Capital Projects	Chief of Police Deputy Chief of Police - Administration Deputy Chief of Police - Operations	Up to and more than \$1,500,000	note 3
All Capital Projects	Inspector, Administrative Services Manager, Financial Services	\$150,000 \$25,000	
BWC/CEW (PS0078)	Chief of Police Deputy Chief of Police - Administration Deputy Chief of Police - Operations Manager, Information System Services	Up to and more than \$1,500,000 \$100,000	note 3 (for Chief and Deputy)
NG911 (PS0089)	Chief of Police Deputy Chief of Police - Administration Deputy Chief of Police - Operations Manager, Information System Services	Up to and more than \$1,500,000 \$100,000	note 3 (for Chief & Deputy)
Drone (PS0103)	Inspector, Neighbourhood Services Patrol Inspector, Neighbourhood Services Field Support	\$25,000 \$25,000	
Black Cat Speed Monitoring (PS0104)	Inspector, Neighbourhood Services Patrol Inspector, Neighbourhood Services Field Support	\$25,000 \$25,000	
Communications Equipment 911 Dispatch (PS0109)	Chief of Police Deputy Chief of Police - Administration Deputy Chief of Police - Operations Manager, Information System Services Inspector, Administrative Services	Up to and more than \$1,500,000 \$100,000 \$150,000	
CCTV (PS0111)	Chief of Police Deputy Chief of Police - Administration Deputy Chief of Police - Operations Manager, Information System Services Inspector, Investigative Services	Up to and more than \$1,500,000 \$100,000 \$25,000	note 3 (for Chief & Deputy)
Preventing Auto Theft Program (PS0112)	Chief of Police Deputy Chief of Police - Administration Deputy Chief of Police - Operations Manager, Information System Services Inspector, Investigative Services	Up to and more than \$1,500,000 \$100,000 \$25,000	
Information Technology Hardware (PS0079)	Administrative Services Assistant Manager, Information System Services	\$1,500 \$100,000	
Vehicles Growth (PS0067), Fleet & Fleet Equipment Replacement (PS0085), Uniform Patrol Vehicle DC Funded (PS0095)	Administrative Services Assistant Inspector, Administrative Services	\$1,500 \$150,000	
Facilities & Facility Equipment Lifecycle (PS0068)	Inspector, Administrative Services	\$150,000	

Body Armour (PS0080), Furniture (PS0081)	Inspector, Administrative Services Manager, Financial Services Purchasing Coordinator	\$150,000 \$25,000 \$1,500
NS Patrol & Field Support Equipment (PS0082)	Inspector, Neighbourhood Services Patrol Inspector, Neighbourhood Services Field Support	\$25,000 \$25,000
Executive/Administration Equipment (PS0083)	Administrative Services Assistant Inspector, Administrative Services Inspector, Executive Services Manager, Financial Services Manager, Human Resources and Occupational Health, Safety and Wellness	\$1,500 \$150,000 \$25,000 \$25,000 \$25,000
Investigative Services Equipment (PS0084)	Inspector, Investigative Services	\$25,000
PDRU Equipment (PS0088)	Inspector, Executive Services	\$25,000
Police Officer Equipment Growth (PS0093)	Manager, Information System Services Manager, Financial Services	\$100,000 \$25,000
Portable Radios (PS0097), In-car Mobile Radios (PS0099)	Manager, Information System Services	\$100,000

Notes:

1. For payroll and government remittances that impact the balance sheet accounts, the Manager, Human Resources and Occupational Health & Safety has unlimited signing authority (in the absence of the Manager, Human Resources and Occupational Health & Safety, the Manager, Financial Services, the Chief or Deputy Chief - Administration or Deputy Chief - Operations or the designate will assume this responsibility).
2. For Ontario Police College loan accounts and inventory accounts, the Manager, Financial Services has unlimited signing authority (in the absence of the Manager, Financial Services, the Chief or Deputy Chief - Administration or Deputy Chief - Operations or the designate will assume this responsibility).
3. The Board must approve purchases greater than \$500,000 that have been budgeted but have not been assigned a specific capital project number with an exclusive description that clearly defines the scope of procurement or a specific operating budget business unit and object code.
4. For Inspectors completing acting assignments for other Inspectors or the Deputy Chief of Police - Administration or the Deputy Chief of Police - Operations, that their signing authority also include the cost centers for the police member for whom they are covering.

 Chief of Police

 Date



GUELPH POLICE SERVICES BOARD
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OFFICE OF THE CHIEF OF POLICE

TO: Vice-Chair Peter McSherry and Members of the Guelph Police Services Board

DATE: January 18, 2024

SUBJECT: Appointment of Acting Chief and Acting Deputy Chief of Police

PREPARED BY: Gord Cobey, Chief of Police

APPROVED BY: Peter McSherry, Vice-Chair of the Board

RECOMMENDATION:

THAT the Guelph Police Service Board approve the recommended lists for 2024 as presented for the appointments of Acting Chief and Acting Deputy Chief of Police.

SUMMARY:

Pursuant to Police Services Board Police, BD 02-004, which provides direction related to the appointment of an Acting Chief of Police and an Acting Deputy Chief of Police as the needs of the Service arise.

REPORT:

In compliance with Article 1 of Board Police, BD 02-004, the following is a recommended list of candidates who possess the knowledge, skills and abilities to act in the capacity of Acting Chief of Police and Acting Deputy Chief of Police if so required due to organizational exigencies.

Acting Chief of Police

- Deputy Chief Daryl Goetz
- Deputy Chief Steve Gill

Acting Deputy Chief of Police

- Inspector Andrea Ninacs
- Inspector Scott Grover
- Inspector David Doxey
- Inspector Andrew Goody
- Inspector Jeimy Karavelus

CORPORATE BUSINESS PLAN:

Support adequate and effective police services.

FINANCIAL IMPLICATIONS: Nil.

ATTACHMENTS: Nil.



GUELPH POLICE SERVICES BOARD

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OFFICE OF THE CHIEF OF POLICE

TO: Chair Peter McSherry and Members of the Guelph Police Services Board

DATE: January 18, 2024

SUBJECT: PROFESSIONAL STANDARDS FOURTH QUARTER REPORT 2023

PREPARED BY: Lester Tang, Sergeant, Professional Standards

APPROVED BY: Andrea Ninacs, Inspector, Executive Services
Daryl Goetz, Deputy Chief

RECOMMENDATION:

Information only.

SUMMARY:

The following statistics encompass complaints and investigations that have been undertaken during the period from October 1st to December 31st, 2023.

REPORT - FOURTH QUARTER:

PUBLIC COMPLAINTS - O.I.P.R.D. UPDATE:

In the fourth quarter of 2023 the Guelph Police Service received 16 new public complaints through the Office of the Independent Police Review Director (O.I.P.R.D.). 10 complaints were screened-out and 6 were referred to Professional Standards for investigation. 5 of these matters are ongoing, and 1 matter was concluded this quarter. 3 public complaints carried in from previous quarters were concluded in this quarter.

S.I.U. UPDATE:

1 new Special Investigations Unit (S.I.U.) investigation was initiated in the fourth quarter of 2023. 1 outstanding S.I.U. matter carried into this quarter remains ongoing.

INTERNAL UPDATE:

There has been 1 internal investigation initiated in the fourth quarter of 2023 which remains ongoing.

LOCAL INQUIRIES:

In the fourth quarter of 2023, the Guelph Police Service Professional Standards Branch received 12 Local Inquiries. These Local Inquiries are in addition to the public complaints received through the O.I.P.R.D. and may be resolved at an early juncture without the matter becoming a formal public complaint filed with the O.I.P.R.D.

REQUEST FOR REVIEW:

There was 1 request to review incident(s) investigated by Professional Standards received in this quarter which is still ongoing.

FINANCIAL IMPLICATIONS:

At the present time, the costs are contained within the 2023 Guelph Police operating budget.



Guelph Police Services Board

Open Meeting – January 18, 2024 Board Correspondence Report

Incoming Correspondence

December 8, 2023

- Correspondence from Dylan McMahon, Manager, Legislative Services/Deputy City Clerk, City of Guelph re: Guelph City Council Resolution Regarding Intimate Partner Violence (attached).

Outgoing Correspondence

None to report.

December 8, 2023

Peter McSherry
Chair, Guelph Police Services Board
Guelph Police Service
15 Wyndham Street South
Guelph, On. N1H 4C6

RE: Guelph City Council Resolution Regarding Intimate Partner Violence

Dear. Mr. McSherry,

On November 28, 2023 Guelph City Council met and approved the following resolution regarding intimate partner violence:

That Guelph City Council respectfully request Guelph Police Services Board share a report that outlines how the police service meets or intends to address the recommendations contained in the Inquest.

The inquest referred to in the resolution is the [Culleton, Kuzyk and Warmerdam Inquest](#).

For added context, this resolution was number 10 in a series of 11 resolutions related to intimate partner violence approved by City Council. All 11 resolutions are included below for information:

1. That the City of Guelph Recognizes the issue of gender-based violence in Guelph as serious to the health and wellness of our residents and their families.
2. That Guelph City Council declares that intimate partner violence and violence against women is an epidemic, in accordance with Recommendation #1 of the CKW Inquest.
3. That the Province of Ontario be requested to declare that intimate partner violence is an epidemic, in accordance with Recommendation #1 of the CKW Inquest.
4. That the provincial and federal governments be urged to enact the additional 85 recommendations from the CKW Inquest into the 2015 murders of Carol Culleton, Anastasia Kuzyk and Nathalie Warmerdam in Renfrew County, Ontario, which provide a roadmap to preventing intimate partner violence from escalating to femicide.
5. That the provincial and federal governments provide the necessary support to municipalities, regions and their emergency and social services to meaningfully address the gender-based violence and intimate partner violence

City Hall
1 Carden St
Guelph, ON
Canada
N1H 3A1

T 519-822-1260
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guelph.ca

Peter McSherry

December 8, 2023

RE: Guelph City Council Resolution Regarding Intimate Partner Violence

Page 2 of 2

epidemic.

6. That the recommendations from the CKW Inquest be referred to staff for consideration and, where appropriate, in accordance with the spirit of Recommendation #10, and set out gender-based violence/intimate partner violence as a named priority within the Community Plan.
7. That staff, leveraging the Community Plan as a forum for convening interested partners and collaborating where appropriate, empower the community to raise awareness about and take action to support those impacted by intimate partner violence.
8. That staff provide an update to Council to outline the changes proposed to the Community Plan.
9. That intimate partner violence be included in any future updates to Guelph's Community Safety and Wellbeing Plan.
10. That Guelph City Council respectfully request Guelph Police Services Board share a report that outlines how the police service meets or intends to address the recommendations contained in the Inquest.
11. That this resolution will be circulated to The Honourable Doug Ford, Premier of Ontario, The Honourable Sylvia Jones, Deputy Premier and Minister of Health, The Honourable Charmaine A. Williams, Associate Minister of Women's Social and Economic Opportunity, The Honourable Michael Parsa, Minister of Children, Community and Social Services, The Honourable Michael Kerzner, Solicitor General of Ontario, The Honourable Arif Virani, Minister of Justice and Attorney General of Canada, MP Lloyd Longfield, MPP Mike Schreiner, the Guelph Police Services Board, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario and the Ontario Big City Mayors.

Sincerely,



Dylan McMahon, Manager, Legislative Services/Deputy City Clerk
City Clerk's Office, Corporate Services
City of Guelph

T 519-822-1260 Extension 2811

E dylan.mcmahon@guelph.ca



GUELPH POLICE SERVICES BOARD
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CHAIR'S OFFICE, GUELPH POLICE SERVICES BOARD

TO: Vice-Chair Peter McSherry and Members of the Guelph Police Services Board

DATE: January 18, 2024

SUBJECT: Membership Renewals for 2024 – Ontario Association of Police Services Boards and Canadian Association of Police Governance

PREPARED BY: Leslie LaCelle, Executive Assistant, Guelph Police Services Board

APPROVED BY: Peter McSherry, Vice-Chair

RECOMMENDATION:

THAT the Guelph Police Services Board renew its membership for 2024 in the Ontario Association of Police Services Boards at a cost of \$7,341.52 and the Canadian Association of Police Governance at a cost of \$2,132.82, to be paid from the tax supported budget.

SUMMARY:

For 2024, the fee for the OAPSB (Ontario Association of Police Services Boards) has increased by \$179.06 (\$158.46 to membership fee, plus HST). This year, the Guelph Police Service has an authorized complement of 223.5 police officers and 118.9 civilian members for a total complement of 337.4. Pursuant to the resolution passed at the January, 2014 OAPSB Board of Director's Meeting, to be a member of Zone 5, the Guelph Police Services Board must maintain membership in the OAPSB.

The membership fee for the CAPG (Canadian Association of Police Governance) has increased by \$52.82.

CORPORATE BUSINESS PLAN: n/a

FINANCIAL IMPLICATIONS: \$9,474.34

ATTACHMENTS: 2024 membership dues for OAPSB and CAPG.



OAPSB 2024 Membership Fees

2024 Membership Fees			
Section 10 OPP Boards, Section 31 Municipal Boards, and First Nations Boards Voting Members (Police Services Boards)			
FORCE SIZE	2024 MEMBERSHIP DUES	HST	TOTAL
1 - 10	\$778.61	\$101.22	\$879.83
11 – 30	\$1,328.22	\$172.67	\$1,500.89
31 – 50	\$1,618.78	\$210.44	\$1,829.22
51 - 100	\$3,396.18	\$441.50	\$3,837.68
101 – 200	\$4,953.21	\$643.92	\$5,597.13
201 – 300	\$5,724.47	\$744.18	\$6,468.65
Over 300	\$6,496.92	\$844.60	\$7,341.52

2024 Membership Dues			
Associate Memberships			
ASSOCIATE MEMBER	2024 ASSOCIATE MEMBERSHIP DUES	HST	TOTAL
Associate 5.1 Community Police Advisory Committees (CPAC)	\$1,322.25	\$171.89	\$1,494.14
Associate Organizations	\$6,614.84	\$859.93	\$7,474.77
Associate Individuals	\$630.84	\$82.01	\$712.84

Canadian Association of Police**Governance**

78 GEORGE STREET, SUITE 204

Ottawa ON K1N 5W1

GST/HST Registration No.: 87551 3467

RT0001

**BILL TO**

Guelph Police Services Board

P.O. Box 31038, Willow West

Postal Outlet

15 Wyndham Street South

Guelph Ontario N1H 8K1

INVOICE 4328**DATE** 09-01-2024 **TERMS** Net 30**DUE DATE** 31-03-2024**ACTIVITY****AMOUNT****Membership Dues:2024 Membership Dues 251-400 Members**

2,132.82

2024 Membership Dues - Service Size: 251-400

Police Boards & RCMP/Municipal Advisory Committees

Guelph Police Services Board - CAPG 2024 Membership

SUBTOTAL

2,132.82

TOTAL

2,132.82

TOTAL DUE**\$2,132.82**



GUELPH POLICE SERVICES BOARD

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CHAIR'S OFFICE, GUELPH POLICE SERVICES BOARD

TO: Vice-Chair Peter McSherry and Members of the Guelph Police Services Board

DATE: Thursday, January 18, 2024

SUBJECT: GRANT FUNDED CAPITAL PROJECTS

PREPARED BY: Sarah Purton, Manager of Financial Services

APPROVED BY: Daryl Goetz, Deputy Chief of Police

RECOMMENDATION:

THAT the Guelph Police Services Board receive the report titled Grant Funded Capital Projects for information; and

THAT the Guelph Police Services Board approve the addition of a capital project PS0112 Preventing Auto Theft Program for capital related expenses approved as part of the Preventing Auto Thefts (PAT) grant awarded by the Ministry of the Solicitor General in the amount of \$123,800; and,

THAT the Guelph Police Services Board acknowledge that PS0089 NG911 will remain 100% grant funded despite a reduction in provincial funding announced as part of the Phase 2 funding allotment; and

THAT the Guelph Police Services Board direct staff to report back on the funding status of PS0089 NG911 following the announcement of phase 3 funding.

SUMMARY:

Following Board approval of the 2024 capital budget, staff received further information from the Ministry of the Solicitor General (SOLGEN) related to two projects for which grant funds are the available funding source. Information related to these projects and requested action if applicable are outlined below in the body of the report.

REPORT:**Preventing Auto Thefts (PAT) Grant:**

On November 22, 2023, Guelph Police Services staff received notification from SOLGEN that the Service's PAT grant application was successful. The grant awarded is for a 3-year term in the following amounts and provides funding for new operating and capital expenses that are necessary in achieving the purpose of the grant:

- Year 1 (2023-24) = \$259,977.16 allocation
- Year 2 (2024-25) = \$300,000.00 allocation
- Year 3 (2025-26) = \$300,000.00 allocation

The PAT grant funding enables the Service to expand the Break Enter Auto Theft (BEAT) Team by two members for the duration of the grant plus fund the necessary tools and equipment required for members of this unit. The temporary expansion of the unit will facilitate designated auto theft leads within the BEAT team as well as permit increased coordination and involvement in joint investigations/networking with investigators from other police services. Capital expenditures included in the approved grant amount to \$123,800. This includes funding for two vehicles, two digital cameras and standard issue equipment for two officers such as body armour, cellphones, laptops, etc. Upon termination of the grant, these assets will either be deemed obsolete at the end of their useful life or will be requested to be added permanently via the normal capital budget process. Staff are requesting that a separate capital project is created for these expenditures in order to facilitate easier tracking as well as keep expenses separate from the on-going lifecycle projects that are funded from reserves.

Next Generation 911 (NG911) Funding (approved capital project PS0089):

On September 13, 2023, the Guelph Police Service submitted a request in the amount of \$2.1M for phase 2 of funding available for the transition to Next Generation 911 as mandated by the Canadian Radio and Telecommunications Commission. This request brought the total estimated project cost to \$2.4M between phase 1 actual expenditures and phase 2 forecast expenditures. As a result, the following motion was approved by the Board on October 5, 2023 increasing the Board approved budget from \$1.0M to \$2.4M:

THAT the Guelph Police Services Board approve the addition of \$1,400,000 to approved capital project PS0089 NG911 to the 2023 capital budget funded from Province of Ontario grants.

Subsequent to this approval, staff received notification from the Province on November 29, 2023 that funding in the amount of \$1.745M has been awarded by the province, representing a shortfall of \$370,300 to what had been requested in the Phase 2 funding submission. As a result, the approved capital budget following receipt of phase 1 and 2 of funding is \$370,300 higher than grant funding available

leaving a potential shortfall in funding. However, phase 3 of funding, which is the final round of provincial funding available to support the transition to NG911, is still outstanding and it is not anticipated that all expenditures submitted in phase 2 will materialize. Therefore, it is staff opinion that upon completion of phase 2 as of March 31, 2024 there will be sufficient grant funds available to fund expenditures incurred. Staff will be submitting a request for phase 3 funding in accordance with the Province's timelines which at the time of this report have not been announced yet.

At the time of this report, it is recommended by staff that the NG911 (PS0089) project continue to be funded 100% by grants in anticipation of the phase 3 funding announcements. This is recommended with the acknowledgement that should funding not materialize as required, a portion of the project may be required to be funded from capital and development charge reserves. It is staff's intention that reporting on the NG911 project will continue to be provided regularly via the quarterly variance reports received and will report back on the funding status of the project following the announcement of phase 3 funding. At this time, the police capital reserve fund has uncommitted projected year-end balance of \$3.1M as of December 31, 2023. Projected year end balances over the 10-year capital forecast continue to be positive and are forecast as follows:

Year	\$ ('000s)
2024	2,520
2025	2,871
2026	2,686
2027	869
2028	628
2029	1,290
2030	788
2031	2,138
2032	2,798
2033	1,103

If own source funding is required, based on the current DC background study, funding would be allocated 75% from the police capital reserve fund and 25% police development charges.

STRATEGIC PLAN 2019 - 2023:

Priority 2: Organizational Health and Service Effectiveness - The need to review police resources and how they are deployed to better meet the needs of the community and members.

FINANCIAL IMPLICATIONS AND/OR RISKS:

The projected yearend balance of the police capital reserve fund as of December 31, 2023 is \$3.1M. Over the Service's 2024-20233 capital budget the reserve fund maintained a positive balance over the 10-year period. Should NG911 funding not materialize as required, the shortfall would be required to be funded from police capital and development charge reserve funds. Funding would be allocated 75% from the capital reserve/25% development charges as identified in the

Development Charges Background Study.

ATTACHMENTS:

Nil.